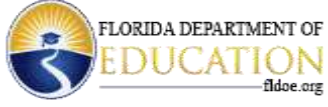


**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Boys & Girls Clubs of Central Florida, Inc.	2 PROJECT NUMBER 48E-2444B-4P001	
3 PROJECT/PROGRAM TITLE Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) - Continuation <div style="text-align: right;">TAPS 24B036</div>	4 AUTHORITY 84.287C 21st CCLC ESSA, Title IV, Part B USDE or Appropriate Agency FAIN#: S287C230009	
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 08/01/2023 - 07/31/2024 Program Period: 08/01/2023 - 07/31/2024	
7 AUTHORIZED FUNDING Current Approved Budget: \$375,000.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$375,000.00	8 REIMBURSEMENT OPTION Reimbursement with Performance	
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>07/31/2024</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>09/20/2024</u> Last date for receipt of proposed budget and program amendments: <u>05/31/2024</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: Federal Award Date : <u>07/01/2023</u> Last date for receipt of invoice : <u>07/31/2024</u> 		
10 DOE CONTACTS Program: Contobia Horsey-Adams Phone: (850) 245-9209 Email: contobia.horseyadams@fldoe.org Grants Management: Unit B (850) 245-0735	Comptroller Office Phone: (850) 245-0401	UEI#: WJB3VLNFI517 FEIN#: F590951887008
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. The Department's approval of this contract/grant does not excuse compliance with any law. Other: 		
12 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;"> <p style="text-align: center;"><i>Andria G. Cole</i></p> <hr/> <p style="text-align: center;">Authorized Official on behalf of the Commissioner of Education</p> </div> <div style="width: 45%; text-align: center;"> <p>12.8.23</p> <hr/> <p>Date of Signing</p> </div> <div style="width: 10%; text-align: right;">  </div> </div>		

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION

PROJECT APPLICATION

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	A) Program Name: 21 st Century Community Learning Centers Program at Joe R. Lee & Girls Club (21 st CCLC) TAPS NUMBER: 24B036	DOE USE ONLY Date Received Project Number (DOE Assigned) 48E-2444B-4P001						
B) Name and Address of Eligible Applicant: Boys & Girls Clubs of Central Florida, Inc. 101 E. Colonial Drive Orlando, FL 32801		(This cell is merged with B) and contains the Project Number)						
C) Total Funds Requested: <div style="text-align: center; border-bottom: 1px solid black; margin: 5px 0;">\$375,000</div> <div style="text-align: center; margin: 5px 0;">DOE USE ONLY</div> Total Approved Project: \$	D) Applicant Contact & Business Information <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> Contact Name: Mack Reid, Chief Operations Officer Fiscal Contact Name: Seksit Niltub, Chief Financial Officer </td> <td style="width: 40%;"> Telephone Numbers: 407-841-6855 (office for both) 407-808-3789 (cell for Mack Reid) 239-293-7737 (cell for Seksit Niltub) </td> </tr> <tr> <td> Mailing Address: 101 E. Colonial Drive Orlando, FL 32801 </td> <td> E-mail Addresses: mreid@bgccf.org sniltub@bgccf.org </td> </tr> <tr> <td> Physical/Facility Address: 400b Ruffel Street Eatonville, FL 32751 </td> <td> UEI number: WJB3VLNFI517 FEIN number: F5909518877008 </td> </tr> </table>		Contact Name: Mack Reid, Chief Operations Officer Fiscal Contact Name: Seksit Niltub, Chief Financial Officer	Telephone Numbers: 407-841-6855 (office for both) 407-808-3789 (cell for Mack Reid) 239-293-7737 (cell for Seksit Niltub)	Mailing Address: 101 E. Colonial Drive Orlando, FL 32801	E-mail Addresses: mreid@bgccf.org sniltub@bgccf.org	Physical/Facility Address: 400b Ruffel Street Eatonville, FL 32751	UEI number: WJB3VLNFI517 FEIN number: F5909518877008
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Mailing Address: 101 E. Colonial Drive Orlando, FL 32801	E-mail Addresses: mreid@bgccf.org sniltub@bgccf.org							
Physical/Facility Address: 400b Ruffel Street Eatonville, FL 32751	UEI number: WJB3VLNFI517 FEIN number: F5909518877008							
CERTIFICATION <p>I, <u>J. Mack Reid</u>, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 40%;"> E) <u></u> Signature of Agency Head </div> <div style="width: 30%;"> <u>Chief Operations Officer</u> Title </div> <div style="width: 20%; text-align: right;"> <u>8/3/23</u> Date </div> </div>								

Department of Education's General Education Provisions Act (GEPA)

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs.

In the text area below, please provide a brief narrative outlining how your program will meet the requirements outlined in Section 427 of the General Education Provisions Act (GEPA).

Boys & Girls Clubs of Central Florida's (BGCCF) 21st Century Community Learning Centers (CCLC) will target, recruit and provide academic enrichment opportunities for students who attend high-poverty and low-performing schools. Enrollment and attendance data will be collected to assess the program's effectiveness in reaching the targeted students and adjustments will be made to recruitment efforts to ensure the program is serving the students proposed in the approved grant application. The BGCCF 21st CCLC program will also provide the families of participating students with personal enrichment activities, along with constructive ways for them to participate in their children's lives. Families will be informed of available activities with flyers, calendars of events, and posters; Clubs will develop information materials so that they can be understood by all learners in the community. The curriculum, other instructional and support materials used in the 21st CCLC program will be culturally sensitive and relevant to the needs of the targeted population served at our Club and its community. BGCCF will continuously assess, improve and adapt the program materials and activities based on the specific needs and students and family members as they participate in the program. BGCCF is committed to ensuring that there are no barriers to equitable access or participation in the 21st CCLC (or any B&GC) program, and has incorporated the following statement of policy:

BGCCF does not unlawfully discriminate on the basis of race, color, creed, pregnancy, religion, sex, national origin, age, disability, veteran status, or marital status. In accordance with the Americans with Disabilities Act, BGCCF also makes reasonable accommodations so that all programming is accessible to students and staff with disabilities.

BGCCF prohibits the harassment of any individual on any of the bases listed above. This policy applies to all areas of employment, including recruitment, hiring, training, promotion, compensation, benefits, transfer, and social and recreational programs. For purposes of this policy, impermissible harassment includes verbal, physical, and visual harassment; solicitation of sexual favors; unwelcome sexual advances; and creating or maintaining an intimidating or hostile work environment. It is the responsibility of every manager and employee to conscientiously follow this policy. Any employee who violates this policy is subject to discipline up to and including discharge.

Finally, BGCCF makes no discrimination in admissions or determination of enrollment and every Club maintains an inclusive membership policy - all youth are welcome.

Prior to working with students in the 21st CCLC program, all staff members will receive training in these policies and in recognizing and effectively correcting any occurrence that may prevent access to, or participation in, the program.

Boys & Girls Clubs of Central Florida, Inc.

Applicant Organization


Signature of Agency Head

Chief Operations Officer
Title

10 / 10 / 2023
Date Signed

Section D

Florida Department of Education General Assurances, Terms, and Conditions for Participation in Federal and State Programs

Authority for Data Collection: 20 USC 1232e (a)

Planned Use of Data: The requirements established in United States Code Annotated, Title 20, Education, Chapter 31, Subchapter III, Section 1232(e), stipulate that “[e]ach local education agency which participates in an applicable program under which federal funds are made available to such agency through a state agency shall submit, to such an agency, a general application containing the assurances set forth in subsection [1232e] (b).” The application shall cover the participation by the local education agency and all other organizations participating in state and federal programs administered by the Florida Department of Education. These assurances are set forth below in the “General Assurances” section.

Instructions: These general assurances will be in effect for the duration of the project it covers. The state agencies or boards administering the projects covered by the application shall not require the submission or amendment of such an application unless required by changes in federal or state law, or by other significant change in the circumstances affecting an assurance in such application. The superintendent, agency head, or other authorized officer must sign the certification and return it to the following address. No payment for project/grant awards will be made by this agency without a current signed General Assurances form on file. For further information, contact the Florida Department of Education, Bureau of the Comptroller, at (850) 245-0401.

Certification:

I, the undersigned official am legally authorized to bind the named agency/organization of the State of Florida, hereby apply for participation in federally funded and/or state-funded education programs on behalf of the named agency/organization below. I certify that the agency will adhere to and comply with the General Assurances, Terms, and Conditions and all requirements outlined in the “Project Application and Amendment Procedures for Federal and State Programs” (Green Book).

Boys & Girls Clubs of Central Florida

Typed Agency Name

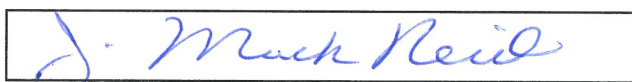
48 - E

Agency Number

J. Mack Reid, COO

Typed Name and Title of Authorized Official
(Agency Head)

I certify that the agency will adhere to each of the assurances contained in this set of *General Assurances, Terms, and Conditions for Participation in Federal and State Programs* as applicable to the project(s) for which this agency is responsible.



Signature (must be original)

5 / 10 / 2023

Date

407-841-6855

Area Code/Telephone Number

2023-24 21st CCLC Subrecipient Assurances

The subrecipient agrees to the program requirements and expectations for the implementation of the 21st CCLC program as outlined in the Request for Proposals (RFP) and the assurances below. Each assurance must be initialed by the Agency Head. The final page must be signed by the agency head.

Program Operations

The 21st CCLC program will be fully operational and providing services to students within **30 calendar days** of receiving the DOE 200 award notification or within **14 calendar days** from the first day of incurring 21st CCLC expenditures, whichever is earlier. (JL)

Academic Focus

All academic services will be aligned with the curriculum in the core subject areas of each of the schools attended by the participating students. (JL)

Evidence-based Research

Program activities will be implemented based on evidence-based practices using the levels of evidence in the Every Student Succeeds Act. Activities must be based in evidence that shows that the students will meet challenging State academic standards. (JL)

Supplement, Not Supplant

Funds under this part will be used to increase the level of state, local and/or other nonfederal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local or non-federal funds. Subrecipients must also coordinate Federal, State, and local programs to make the most effective use of resources. (JL)

Facilities

Program facilities will be as available and accessible to participants as the students' local school. The facilities have sufficient resources to provide all proposed and required activities. The program will maintain equipment, security, resources and a clear strategy for the safe transportation of students to and from the center and home. The program will take place in a safe and easily accessible facility as outlined in the RFP, Florida Statutes and Florida Administrative Code. (JL)

Supplemental Meals

Students will be provided nutritious snacks and/or meals that meet the requirements of the United States Department of Agriculture (USDA) guidelines for afterschool snacks and summer meal supplements. A supplemental snack will be offered to each student, each day. A meal will be offered to each student when the program exceeds four hours of operation each day. Snacks/meals **cannot** be purchased with 21st CCLC funds and must come from other resources. Students will **not** be charged for costs associated with supplemental snacks/meals. (JL)

Students with Special Needs

Students with special needs will be afforded the same opportunities as children in the general population. Students with special needs include those who may be identified as English language learners (ELLs); homeless; migrant; or with physical, developmental, psychological, sensory or learning disabilities that result in significant difficulties in communication, self-care, attention or behavior, and are in need of more structured, intense supervision. Children with special needs shall not be excluded from the 21st CCLC program, regardless of the level or severity of need, provided that they can be safely accommodated. (JK)

For Federal Programs - General Education Provisions Act (GEPA)

A concise description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs was submitted with the proposal. For details refer to Section 427 of GEPA, Public Law 103-382, at www2.ed.gov/fund/grant/apply/appforms/gepa427.doc. (JK)

Collaboration with Schools

The program was developed and will be implemented in active collaboration with the schools attended by participating students and the community. (JK)

Community Awareness

The subrecipient gave notice to the community of its intent to submit an application to operate a 21st CCLC program. The agency will provide for public availability and review of the application and any waiver request after submission. (JK)

Property

Property acquired with 21st CCLC funds will remain within the appropriate facility for continued use in the 21st CCLC program until the funding period has expired. If the 21st CCLC program no longer exists at the end of the program period, all equipment will be distributed to another federal program. (JK)

Records Retention

The subrecipient will retain all records relating to the 21st CCLC program for which federal funds are received for a period of five (5) years after the completion of the last activity of the program or until such time as all pending reviews or audits have been completed and resolved. (JK)

Monitoring and Evaluation Activities

The subrecipient will fully cooperate with all monitoring, auditing, evaluation and reporting requirements established by the Florida Department of Education (FDOE) and/or authorized representatives. The program will submit all required data and reports, as required and/or requested, to the State of Florida (Florida Department of Financial Services and the Florida Department of Education) and the United States Education Department (USED). (JK)

Student Safety

The subrecipient will ensure that all procedures and regulations for health, fire, safety, pick-ups, parental/guardian consents, transportation, field trips, food, medical and other

emergency procedures will be clearly listed and widely disseminated, and that they will conform to applicable local and state standards. (BGC)

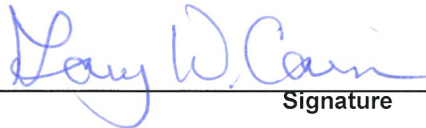
Suspension of the Grant

The department may suspend or terminate the grant with 30 days notice, in whole or in part, if federal funds supporting the grant are reduced or withdrawn, or for nonperformance by the subrecipient at any time during the term of the grant. The FDOE and the subrecipient may suspend or terminate the agreement, in whole or in part, upon mutual agreement. (BGC)

Financial Consequences

If the subrecipient fails to meet and comply with the activities established in the approved application or make appropriate progress on the activities, and they are not resolved within two weeks of notification, the department will (1) approve a reduced payment, (2) request the applicant redo the work, if possible and/or (3) terminate the project. Activities subject to financial consequences include failure to meet student attendance targets, operate the program as indicated in the program schedule, report programmatic data, submit deliverables or meet the performance goals of the program. (BGC)

By accepting grants funds, the undersigned hereby assures and agrees that, in accordance with statutes and regulations, the agency will comply with program assurances listed above; the approved application; the applicable rules, regulations and laws; and the rules, requirements, and expectations contained in the RFP.

Agency Name	Boys & Girls Clubs of Central Florida, Inc.
Agency Head or Authorized Agency Representative	 _____ Signature
	Gary W. Cain _____ Printed name
Title	President & CEO
Date	5-11-2023
Phone No.	407-841-6855
Email	gcain@bgcc.org



**Assurance of Providing Equitable Services for Private Schools
(Private School Participation)**

21st CCLC programs are required to provide equitable services to eligible private school students, teachers and other education personnel. Applicants must assure that the agency has and will continue to ensure timely and meaningful consultation for equitable services to private school children and teachers within the local education service areas. 21st CCLC programs must, at a minimum, consult with officials from those private schools located in the specific geographic area(s) served by program site(s).

In accordance with 34 C.F.R. Part 76.656, provide the following information in reference to consultation and participation of eligible private schools in Title IV, Part B, 21st CCLC:

- (a) A description of how the applicant will meet the federal requirements for participation of students enrolled in private schools.

First, we download a list of all private schools within our Joe R. Lee Club's geographical area from the FLDOE website. Then we send an email to the principal of each private school on this list, introducing Boys & Girls Clubs of Central Florida and the 21st CCLC program at our Joe R. Lee Branch. We also tell the principal that any students attending that private school who normally would have attended Hungerford Elementary are eligible to attend the Joe R. Lee program. We include a link to the 21st CCLC webpage of Boys & Girls Clubs of Central Florida's website, where the principal or any interested parents can go for additional information. This email encourages the principal or interested parents to contact the 21st CCLC Senior Project Director and/or the Joe R. Lee Club's Service Director, providing contact information for both. Interested parents are also directed to the OCPS Find Your School App on the OCPS homepage to determine if their home address qualifies their child for this service. 21st CCLC staff will independently verify that the student's home address is in the Hungerford Elementary target area after the principal and/or parents have contacted them. Once it has been determined that the student qualifies, the parents will be invited to come to the Joe R. Lee Club for a tour and to register their student as a Club member and a 21st CCLC participant. At that point, a private school verification form is completed by the Senior Project Director and signed off on by both parents and Senior Project Director. The registration process is then complete.

- (b) The number of students enrolled in private schools who have been identified as eligible to benefits under the program.

We don't have an exact number, but during the RFP process, we send out an email and make phone calls to our private school principals provided in the private school directory via the school district. We let them know we're submitting a proposal and if awarded, we do outreach to invite them to participate in the program.

We will relay any information regarding policies due to COVID-19, if applicable. When we hear back from principals we can better gauge participation and numbers. On average, our Joe R. Lee Branch welcomes roughly 12-15 private school students to its 21st CCLC program each year.

(c) The places and times that the students will receive benefits under the program.

Our 21st CCLC afterschool program would operate on-site at Hungerford Elementary (176 days after school) for Tuesday and Thursday 4pm to 5pm for Tier 3 ELA interventions for grades 3-5 and all other program activities at our Joe R. Lee Club which is adjacent to Hungerford Elementary. Program will also operate an additional 7 school vacation days and 34 summer program days for full programming.

Program hours would be as follows: on school days, Mondays, Tuesdays, Thursdays and Fridays from 3:15 PM - 6:15 PM and Wednesdays from 2:15 PM - 6:15 PM. On school vacation days, and for seven weeks during the summer of 2024, our program will operate out of the Joe R. Lee Boys & Girls Club from 8:30AM – 5:30PM.

(d) The differences, if any, between the program benefits the applicant will provide to public and private school students, and the reasons for the differences.

There will be no differences. Our Joe R. Lee 21st CCLC program will provide the same benefits to both public and private school students.

**Nita M. Lowey 21st Century Community Learning Centers (21st CCLC)
Program Year 2023-2024**



- ☐ Check this box if there are NO private schools located within the geographic area(s) of the site(s) where the 21st CCLC program is located.

Agency Name: Boys & Girls Clubs of Central Florida

Agency Head or Authorized

Agency Representative

J. Mack Reid
Signature

J. Mack Reid
Printed name

Title: Chief Operations Officer

Date: October 10, 2023

Phone No.: 407-841-6855

Email: mreid@bgccf.org

**Please note that only original signatures will be accepted. Stamped or electronic signatures are not allowable. Blue ink is preferred.*



21st Century Community Learning Centers



2022-2023 Scope of Work

Agency Name: Boys & Girls Clubs of Central Florida

Project Number: 48E-2443B-3P001

Program Name: Joe R. Lee Club

Section 1: Project Abstract/Summary

Boys & Girls Clubs of Central Florida's Joe R. Lee 21st CCLC (400b Ruffel Street, Eatonville 32751) will serve 101-150 youth grades K-5 school year and summer. Program operates 3-6 PM Mondays-Tuesdays-Thursdays-Fridays; 2-6 PM Wednesdays. Afterschool begins 8/10/22, ends 5/26/23. Summer operates 6/5/23-7/21/23. ESSA approved activities include multi-tiered evidenced-based ELA/Literacy, MATH, STEM academic interventions aligned to subgroup & individualized student needs; Healthy/Active Lifestyles HEALTHY HABITS programs stressing Fitness/Nutrition; SMART Moves drug/violence prevention programming; Academic Enrichment such as Culinary, Gardening, Science, Art. AFMS include Strengthening Literacy Skills to Improve Jobs Prospects, Building Good Credit towards Homeownership, Family Counseling, Mental Health Support.

Section 2: Site Level Funding

See FRG in attachments.

Section 3: Applicant Capacity

	Number of Years	Dates of Operation
21st CCLC	10+	2010-present
Federal Funding	10+	2001-present
Other Types	10+	1944-present

Boys & Girls Clubs of Central Florida (BGCCF) has EXTENSIVE EXPERIENCE providing expanded learning opportunities, using federal funding, and operating 21st CCLC programs for over a decade, as detailed below. In addition to the nationally recognized programming that we implement for prevention of risky behaviors, mentoring, character & leadership development, and education & career development, we adapt new programming using best practices in order to meet the needs of the low-income communities that we serve.



21st Century Community Learning Centers



EXPANDED LEARNING OPPORTUNITIES: Since 1944, our Clubs have offered youth who live in under resourced communities daily after-school and full-day summer programs with a wide range of expanded learning opportunities. Our guidance-oriented character development programs emphasize educational achievement, career exploration, drug and alcohol avoidance, health and fitness, gang and violence prevention, cultural enrichment, leadership development, and community service. BGCCF's carefully crafted programming is constantly evolving to meet the specific needs of the many communities we serve, and more recently the pressing challenges of our post-Covid world, and Covid-related learning loss.

Examples of recently introduced learning opportunities:

WORKFORCE ALLIANCE FOR YOUTH (WAY), a program that works with community partnerships to educate our members about promising career fields and to invite them to shadow in the workplace; **JOYFUL LITERACY**, a custom curriculum developed by renowned literacy expert Dr. Rosemarye Taylor (University of Central Florida), is helping to change the way our Club members view reading, setting them up for future academic success and creating a culture of literacy throughout our Clubs.

SOCIAL EMOTIONAL DEVELOPMENT programming provided by nationally certified and trained staff is helping Club members to manage emotional upheaval and overcome trauma by teaching youth how to develop coping strategies that will serve them a lifetime.

YOUTH ARTS INITIATIVE provides our members with high-quality arts programming and experiences that most no longer have access to in their schools, allowing them to participate in hands-on skills-building all taught by Practicing Professional Teaching Artists. We offer multiple art mediums such as Fine Arts, Graphic Design, Photography & Filmmaking, and movement arts such as dance, ballet and theater.

EXTENSIVE EXPERIENCE MANAGING FEDERAL FUNDS:

We have decades of experience administering and monitoring federally-funded grants received from the following: Florida Department of Agriculture (Summer Food Service Program) since 2015; U.S. Department of Justice since 2001 (Florida Department of Juvenile Justice, Office of Juvenile Justice & Delinquency Prevention [OJJDP] Juvenile Mentoring Programs); US Department of Education (Florida Department of Education 21st Century Community Learning Centers) since 2010; ARRA funding through Boys & Girls Clubs of America; US Department of Housing & Urban Development (Orange County Community Development Block Grant annually since FY 2000-01, City of Kissimmee Community Development Block Grant FY 2005-09). Additionally, we manage awards from: Osceola County Government (annually since 2007); US Department of the Treasury since 2020 (Coronavirus Relief Funds passed through Early Learning Coalition,



21st Century Community Learning Centers



Lake County Government, Heart of Florida United Way, Orange County Government, and Seminole County Government) and our USDA Food Program.

EXTENSIVE EXPERIENCE OPERATING 21ST CCLC PROGRAMS:

During FY 2011-2016, BGCCF successfully implemented four (4) 21st CCLC grants at five (5) sites. In 2016 we were awarded three (3) new 5-year grants to implement 21st CCLC programs at three (3) Orange County sites through 2021 (extended through 2022 due to Covid-19 pandemic). In 2018, our organization was awarded an additional 5-year grant through 2023 to implement a 21st CCLC program at our Levy-Hughes Clubhouse in the Parramore neighborhood of downtown Orlando. In late 2017, BGCCF took over Club operations in Lake County after Boys & Girls Clubs of Lake & Sumter Counties merged under the BGCCF charter and dissolved officially in 2018. As a result, BGCCF became responsible for the rest of the 5-year contract of their 21st CCLC located at Spring Creek Charter School in Paisley, Florida, Lake County.

Regarding the current grant application, Joe R. Lee Boys & Girls Club currently operates a 21st Century program and has done so since 2010-11.

Section 4: Building Your Program Team

Once the 21ST CCLC 2022-23 RFP was released, we sent an invitation out to administration at our target school, community volunteers, longtime supporters at Full Sail University, community stakeholders, current parents and students at our Club, and Board Members in order to form our Program Team.

The majority of our team members have been affiliated with our organization and many of them with our 21st Century program specifically, from serving as volunteers, former employees, faculty at our target schools, involved community members and other key stakeholders who have a vested interest in the success of our afterschool program and mission to build GREAT FUTURES for our students.

For example, we've had a long and fulfilling relationship with FULL SAIL UNIVERSITY – they've provided us with world-class STEAM experiences for our youth, a variety of tech field skills building from music to coding and gaming with Full Sail Labs as well as professional development for our teachers. Dr. Holly Ludgate has committed to participating on our Program Team for 4 years to help guide the STEAM and college and career focuses of our grant – serving as the member from a POST-SECONDARY INSTITUTION. Having Dr. Ludgate as part of our team meets the need that parent and teachers expressed to have STEM and engineering experiences in the program.

ASSISTANT PRINCIPAL Ryan Moore from our target school HUNGERFORD, will serve in the SCHOOL ADMINISTRATOR role in our Program Team. Having the AP on our team will

allow for seamless collaboration with the school and for driving SIP-identified academic objectives.

Marquita Etienne from Hungerford E.S., our target school, will fulfill the PARENT role and recruit more parents to assist should need be. She has been involved with our Club for years and is a parent in the community. Her perspective will be informed, personal and insightful.

Tammy Speed-Hefner LMHC, MSW serves as OCPS' lead mental health expert and brings over 20 years of experience working with Title I families and schools to increase academic outcomes by addressing social-emotional barriers at the school, household, community levels. She has committed to serving on our Program Team for 4 years. Speed-Hefner will SERVE AS OUR MEMBER FROM THE SCHOOL DISTRICT, advocating for the Eatonville community which she has worked in for many years.

Joel Ham, a member of the NAACP will serve as our COMMUNITY MEMBER. He has long been involved with two of our Boys & Girls Clubs and attends the Macedonia Church in Eatonville. Angie Gardner, the MAYOR OF EATONVILLE, who provided a partner letter, has also expressed interest in becoming involved if we are awarded.

Our Senior Project Director for 21st CCLC held team calls with each member in order to introduce them to the work and expectations of this advisory group. We formulated a program team intake form that outlines the duties and expectations of each member of the board. Those letters are attached and signed by each of them. It is our hope that each person will bring their unique skills, perspectives and talents to guide the program for the next four years. We were happy to be able to meet with them personally and garner their commitment. Their letters are attached.

Section 5: Engaging Stakeholders

ENGAGING STAKEHOLDERS: KEY COMMUNITY MEMBERS

Before building our survey, our internal team discussed our previous years' stakeholder surveys, spoke with our primary 21st Century staff—including our teachers, program assistants, Club Directors and held some focus groups with the youth to gain an overall gauge on how our current grant is going. We took this internal feedback into our group discussions, led by our Senior Project Director (SPD), in order to shape the current proposal.

Our SPD engaged our existing 21st CCLC Advisory Board, local Hungerford Elementary SCHOOL PRINCIPAL Leticia Harris, current PARENTS and STUDENTS, and mayor of Town of Eatonville to ensure we had their buy-in and that they desired for us to move forward with our competitive application. We wanted the chance to hear from them about

emerging and persistent needs in the community's children and families. These discussions have informed the program model we are proposing to Florida Department of Education.

SURVEY – GAUGING AND CONFIRMING THE NEED FOR A 21ST CCLC PROGRAM

The surveys overwhelmingly show a need that matches the services our program will provide. Our 21st CCLC program design addresses academic deficits and gaps in community resources – there is no other youth development afterschool program nearby and accessible to the youth we serve. We have built high-impact activities for ELA/LITERACY, MATH, SCIENCE, HEALTH/FITNESS, DRUG/VIOLENCE/RISKY BEHAVIOR PREVENTION, and more. If this program were to go away, Eatonville youth would be left completely without an afterschool program.

What's particularly poignant is that the students themselves (we received more than 200 parent and student responses) identify specific needs: 99% of parents/students named "Understanding Reading Concepts" and "Understanding Science Concepts" as academic supports their child needed; 100% named "Understanding Math Concepts" and 26% of youth identified "staying out of trouble" as top five priorities and benefits of participating in a Boys & Girls Club 21st Century program.

In the 200 PARENT AND STUDENT SURVEYS (total student body is 249 children K-5), 100% confirmed the NEED for the 21st CCLC Afterschool program (100% of parents scored "5" out of 5 in response to both whether or not their children needed an afterschool and summer program; Teachers averaged 94% or 4.7 out of 5 on how much their students NEED the program).

99% of students themselves cited their academic needs as "Understanding Reading Concepts" and "Understanding Science Concepts" and 100% of parents surveyed agreed. 100% of students named "Understanding Math Concepts" as something they are "struggling with during the school day." And 26% of youth identified "staying out of trouble" as top five priorities and benefits of participating in a Boys & Girls Club 21st Century program (Based on Likert Scale 1-5).

85% of Hungerford's TEACHERS (17 out of 20 – Know Your Schools Portal data) responded to our SURVEY and additional administrators filled it out too. Their responses mirrored community parent and student responses in academic needs: 4.7 agreed that the community and their school NEEDS a 21st CCLC afterschool program and of all the teachers scored 4.6 out of 5 for NEED of a summer program (Survey Item: "On a scale from 1 to 5 (5 being the highest need) do you or your students NEED an afterschool/summer program?").

FREQUENCY AND METHOD OF ENGAGEMENT

Using evaluation data results and sharing those results to help improve the program and its impact is an important part of the evaluation plan. A true learning community can be fostered through data sharing for the purposes of student and adult family member achievement/improvement. Evaluation results will be shared at each Program Team meeting, monthly staff meetings, program leadership meetings, adult family member workshops and events, and with Hungerford's Principal and Asst. Principal at least 2 times during the grant year. Data results, program operations and Evaluator recommendations for program improvement will be covered in these meetings so that the community is well aware of 21st CCLC student-level and program performance. Feedback based on evaluation data is highly encouraged from the community and stakeholders so that the program can learn more about what is needed in the community and assist in developing other ways to help the students improve academically and socially throughout the year.

In preparation for designing our program, we surveyed the local parents, students and teachers at our Club facility, school and community.

For the upcoming 21st CCLC grant program, should we be fortunate enough to be awarded, our 21st CCLC Senior Project Director, Site Coordinators and Club program staff will continue to collect hard data—report cards, literacy levels, reading fluency, diagnostic assessments—as well as anecdotal feedback from community members, parents, teachers, the students themselves on how they are faring in the program. use data to evaluate how the program is progressing and more importantly how the students are progressing due to their participation in our carefully tailored academic and personal enrichment activities. Part of our approach at BGCCF is to harness youth voice to shape our program. At the end of the day, youth will “vote with their feet”—if we fail to meet their needs and interests they simply will not attend. And this would be tragic because the community needs assessments show how desperately Eatonville’s youth needs to increase their academic attainment and thus create more upward mobility by eventually graduating high school, moving on to have postsecondary success and raising the overall standard of living in their home community.

We are grateful to be able to serve more youth at our newly expanded Joe R. Lee Club. A year ago, the building was less than half the size it is now. Despite the challenges of COVID-19 pandemic we moved our capital project forward and successfully expanded the Club by 14,000 square feet to include a greatly expanded K-5 youth side of the Club, and a brand-new state of the art Teen Center. The additional program space serves 21st Century program rotation well. It is our long-term vision to leverage 21st CCLC to more successfully engage youth year after year, seeing them progressively increase their academic success so that by the time they are in middle and high school they remain

engaged Club members, able to receive the benefits of our intensive workforce readiness programming and college and career resources geared toward grades 6-12. We have a 1300 sq. ft. Teen Tech Center (Mac lab, maker space, recording studio, photography/filmmaking, graphic arts) built with funding from Best Buy and the Clubhouse Network that is teaching youth transferable job skills for an increasingly technology-focused workplaces. Beyond what we offer within the facility is people that inspire, mentor and guide youth to build promising futures. Our engaged stakeholders – teachers, community volunteers, local business people, Eatonville government and dedicated staff – come together to make our Club a hub of long-term youth success.

Section 6: Assessing Program Needs

BGCCF's Joe R. Lee (JRL) Club has served the low-income, high crime community of Eatonville and the students of Hungerford Elementary School for over 20 years, providing afterschool, holiday and summer vacation academic and personal enrichment programming. In 2021, our Joe R. Lee Branch served 252 disadvantaged Eatonville youth: 53% boys, 47% girls; 89% African American, 5% Hispanic, 4% Multi- Racial. 100% of those students were eligible for free/reduced school lunch (FLDOE, 2021).

Eatonville is rich in tradition, family, culture and history. Yet, despite being the oldest incorporated African American municipality in the nation, it remains one of the most under-invested and underserved communities in Orange County, Florida. This becomes clear through recent community demographics. The median household income in Eatonville is \$43,415, in comparison to metro-Orlando's \$70,800. And even though a staggering 75% of total residents earn above the poverty line for their household size, their wages are still not enough to meet the current standard of living. (FFIEC Geocoding 2021, Retrieved from <https://geomap.ffiec.gov/FFIECGeocMap/GeocodeMap1.aspx> and US Census Bureau, 2020).

Additionally, in 2020, the juvenile crime rate in Eatonville was 11.8%, more than twice the 5.7% rate of juvenile crime in Orange County (FDLE County & Municipal Statistics. Retrieved from http://www.fdle.state.fl.us/FSAC/UCR/2020/County_and_Municipal_Arrest_Report_2020A.aspx).

The ongoing health pandemic has compounded these daily obstacles the underserved youth of Eatonville have faced over the past year. Students were forced to spend months engaged in online learning. This, not surprisingly, was easier for some than for others. While students from other more middle- to high-income communities had the advantage of access to the Internet, more frequent adult supervision, online tutoring services and personal laptops, these low-income Eatonville students struggled to find

resources to participate in such learning and, as reports now show, had more difficulty staying on task than their well-off peers. These disparities are especially pronounced in low-income Black and Hispanic communities. In a recent analysis on academic effects due to COVID-19 by McKinsey & Company, white students fell behind 1-3 months during school closures while students of color fell behind 6-12 months. The study also estimated that COVID-related losses among kindergarten to 12th-grade students will reduce their lifetime earnings by between \$61,000 and \$82,000.

These pandemic-related learning losses have been particularly significant for the underserved Hungerford Elementary students served by our JRL Club. According to the Know Your Schools website, total Hungerford students' LEARNING GAINS in ENGLISH LANGUAGE ARTS (ELA) dropped 28.1 percentage points over the past two school years, from 53.7% in 2018-19 down to 25.6% in 2020-21. The drop in ELA Learning Gains was even greater for African American students, the only subgroup of Hungerford students for which this website provided data. For this subgroup ELA Learning Gains dropped from 54.9% in 2019-20 down to 25.6% in 2020-21.

Much the same can be said for total Hungerford students' MATHEMATICS LEARNING GAINS, which dropped by 20.1 percentage points, from 34.1% in 2018-19 down to 14% in 2020-21. The drop in Math Learning Gains for African American students was similar, with gains of 35.2% in 2018-2019, going down to 15.4% in 2020-21. This trend makes evident the severely negative impact of the last two years pandemic on elementary learning.

Additionally, 2020-21 FLORIDA STANDARDIZED ASSESSMENT (FSA) results for these Hungerford students, most of whom are served by our Joe R. Lee Branch, show how the pandemic and community obstacles combined to negatively affect these youngsters' academic success:

- 70% of total students—including 69% of their African American subgroup—are struggling to read proficiently. Critically, only 33% of Hungerford 3rd graders were able to attain a score of 3 or higher on their ELA FSA. According to the Annie E. Casey Foundation, one in six children who are not reading proficiently in third grade fail to graduate from high school on time, a rate four times greater than that for proficient readers.

- 73% of total students—including 71% of African American students—were unable to score a 3 or better on the MATH FSA.

- SCIENCE results were even worse, with 90% of total students failing to achieve a proficiency score of 3 or better. There were no Science results data for any subgroups.

Hungerford Elementary has had a School Grade of C since 2015-16 and in 2020-21 was once again identified as a TARGETED SUPPORT & IMPROVEMENT (TS&I) School, with

three (3) UNDERPERFORMING STUDENT SUBGROUPS: African American students - 28%, Students with Disabilities – 10.4%, and ELL students – 4.4%. As of March 28, 2022, for the 2021-22 school year, 43/217 or 20% of Hungerford students exhibited the early warning indicator of having an ATTENDANCE record of less than 90%; this is a higher level of chronic ABSENTEEISM than the 12% (28/231) of Hungerford students recorded in the 2020-21 school year. There was only one (1) major DISCIPLINE event noted in the 2021-22 school year. 100% of this TITLE I school's student population is considered ECONOMICALLY DISADVANTAGED and is eligible for FREE/REDUCED LUNCH.

(Hungerford 2021-22 Schoolwide Improvement Plan; Know Your Schools, School Report Card for Hungerford Elementary. Retrieved from <https://edudata.fldoe.org/ReportCards/Schools.html?school=1351&district=48>.)

SURVEYS

In preparation for designing our program, we surveyed the local parents, students and teachers at our Club facility, school and community. The surveys overwhelmingly show a need that matches the services our program addresses. Our 21st CCLC program addresses academic deficits and gaps in community resources – there is no other youth development afterschool program nearby and accessible to the youth we serve. If this were to go away, Eatonville youth would be left completely without an afterschool program.

Overall, we received 200 HUNGERFORD E.S. PARENT AND STUDENT RESPONSES to our survey (total student body is 249 children K-5). What's particularly impactful is that 99% of students themselves identified specific academic needs such as "Understanding Reading Concepts" and "Understanding Science Concepts" and 100% of parents surveyed agreed. 100% named "Understanding Math Concepts" and 26% of youth identified "staying out of trouble" as top five priorities and benefits of participating in a Boys & Girls Club 21st Century program. (Based on Likert Scale 1-5 where 100% of respondents scored "5" on "understanding math concepts" for example). 100% of parents scored "5" out of 5 in response to both whether or not their children needed an afterschool and summer program. Additional enrichments that parents/students identified as what they WANTED to see in an afterschool/summer program were: 95% Health/Fitness; 75% Drug/Violence Prevention; 93% Music/Art/Cultural Programs among others.

Over 70% of Hungerford's TEACHERS responded to our SURVEY and an additional 8 individual administrators filled out the survey as well. Their responses mirrored community parent and student responses in academic needs: 4.7 agreed that the community and their school NEEDS a 21st CCLC afterschool program and of all the teachers scored 4.6 out of 5 for NEED of a summer program (Survey Item: "On a scale

from 1 to 5 (5 being the highest need) do you or your students NEED an afterschool/summer program?”). In regards to ADDITIONAL ENRICHMENTS that “students need in an afterschool and summer program”: 90% checked ENGINEERING, FITNESS, MUSIC/ART, and 60% checked VIOLENCE PREVENTION AND BEHAVIOR/SOCIAL SKILLS.

ASSETS/GAPS

In the Town of Eatonville, there is no other afterschool or full-day summer youth development program than that found at the Joe R. Lee Boys & Girls Club. This site is a 25,000 square foot facility with a full gym, homework spaces, outdoor spaces, a full garden (built with funding by a local family foundation grant), college and career spaces, computer labs, dance studios, art-making spaces, a cafeteria and kitchen, and more. Brightly painted murals from Club members and local artists, as well as youth artwork grace the outside and inner walls of this Club whose blue doors welcome any and every child in need.

From doing the market research for Orange County, afterschool programs which are close-by charge between \$40 and \$340 per week per child. For example, within five miles, Eatonville residents can find RDV Sports Complex where the NBA Team Orlando Magic train. Orlando Magic holds summer and holiday basketball camps charging in the range of \$250 for a half day and \$340 for full day programming. Likewise, even the nearby City of Orlando community centers cost a minimum of \$40 per week. For families living at or below the poverty line, or with multiple children, any cost becomes prohibitive. From our PARENT SURVEY, 100% of the 200 parent responses said that “No” to the question regarding if they “could afford to pay for an afterschool program” if our 21st CCLC grant went away. 100% of respondents also stated there were no available afterschool programs nearby.

Some community assets we will leverage in our program services are through the Town of Eatonville and its facilities, community recreation center, green spaces, pool and neighborhood family services. Also, long-time community volunteers, grandparents, clergy and parents of Club alum who still hold a connection to the Joe R. Lee Club and enjoy giving back. Likewise, our Club has fully staffed Best Buy Teen Tech Center and a strong relationship with Geek Squad who come and instruct Club members in tech-related activities. Youth Arts Initiative Performing Arts and Fine Arts Teaching Artists are also leveraged for the benefit of the proposed 21st CCLC grant program. Joe R. Lee also has its own independent Branch Board, a group of local community members and philanthropists who are committed to bringing in additional revenue and resources such as volunteers and supplies to benefit this Club in Eatonville.

Section 7: Intentionally Designing Activities

OVERVIEW:

Our proposed 21st Century Community Learning Center afterschool program will deliver what we're calling ORGANIC GAINS—Extended Learning opportunities built to enhance our 21st CCLC students' foundational academic elements of reading and math while using the ORGANIC LEARNING CYCLE to guide them through a learning process of Exploration, Connection, Creation, Innovation and Impact that will help them acquire critical and creative thinking skills. ORGANIC GAINS will provide our 21st CCLC students with high-impact academic and personal enrichment activities that encompass evidence-based multi-tiered interventions. Reading, Mathematics and Science programming will be led by Florida Subject-Certified Teachers with support from Reading Interventionists and Program Tutor Assistants. Physical Education and Positive Youth Development Enrichment Activities will be provided by Joe R. Lee Club's 21st CCLC Site Coordinator with assistance from 21st CCLC Program Tutor Assistants.

Further information on the Organic Learning Cycle can be found at

<https://organiclearning2.com/2016/10/07/organic-learning-cycle/>

ROOTED IN READING

1) ELA Tier I Intervention Program Grades K-5: Leveled Literacy Intervention

Duration: 60 minutes weekly

Ratio: 1:17 with Reading Endorsed Certified Teacher

Program Delivery Model: Whole Group, Identifying Youth who need further Small Group-Guided Instruction

Needs Alignment: This literacy intervention aligns with the identified needs from our target school, Hungerford Elementary: those students demonstrated a 28-point drop in ELA learning gains this past year.

Program Description:

The Fountas & Pinnell Leveled Literacy Intervention is a powerful, short-term intervention, that provides daily, intensive, whole-group instruction that supplements classroom literacy teaching at each grade level. LLI turns struggling readers into successful readers with engaging leveled books and fast-paced, systematically designed lessons. The Fountas & Pinnell Leveled Literacy Intervention System is an intensive, small-group, supplementary literacy intervention for students who are struggling to master reading fluency and grade-appropriate writing skills. The strength of this program is in Reading Achievement, of which it scores high in Tier 1 and III interventions. LLI systems are designed to:

- Advance the literacy learning of students not meeting grade-level expectations in reading
- Deepen and expand comprehension with close reading
- Increase reading volume by engaging students in large amounts of successful daily reading
- Increase student engagement with books that build knowledge
- Intervene with small groups of struggling readers to maximize growth
- Meet the needs of struggling readers
- Monitor student progress

Source: Ransford-Kaldon, C., Ross, C., Lee, C., Sutton Flynt, E., Franceschini, L., & Zoblotzky, T. (2013). Memphis, TN: Center for Research in Educational Policy, University of Memphis. Retrieved from: <https://ies.ed.gov/ncee/wwc/Study/85470>

This study shows strong evidence for Tier 1 Intervention in Reading Achievement from the What Works Clearinghouse: <https://ies.ed.gov/ncee/wwc/EvidenceSnapshot/679>

2) ELA Tier II Intervention Program Grades K-5: Leveled Literacy Intervention

Duration: 30 minutes weekly

Ratio: 2:17 with Reading Endorsed Certified Teacher & Program Tutor Assistant

Program Delivery Model: Explicit Direct Instruction (EDI)

Needs Alignment:

This literacy intervention aligns with the identified needs from our target school to increase Reading Achievement in K-2 and be on grade level by 3rd grade. 70% of total students—including 69% of Hungerford's African American subgroup—are struggling to read proficiently. Critically, only 33% of Hungerford 3rd graders were able to attain a score of 3 or higher on their ELA FSA. (FSA 2020-21).

Program Description

The LLI systems are designed to be used with small groups of students who need intensive support to achieve grade level competencies in grades K through 5+. It also provides strong support for students who are acquiring English as an additional language and are receiving classroom reading instruction in English. You may also decide to include students who are identified as having special needs if the content of LLI meets the educational program specifications for the student.

The colored systems are designed specifically for monitoring continuing progress and reading achievement of intermediate, middle- and secondary-level students. Each color

in the system is designed to provide high-interest books for the grade level. For example, the books in the Red and Gold System are designed to appeal to students in grades 3 and 4. There are six systems that make up LLI and span grades K through 5 and beyond and are based on a strategic design to meet learners at their level and ladder up to increasingly more complex functions of reading and comprehension in small groups and guided reading, with the ultimate goal of building each student's ability to read complex texts independently.

3) ELA Tier III Intervention Program Grades K-2: Leveled Literacy Intervention

Duration: 30 minutes weekly

Ratio: 2:17 with Reading Endorsed Certified Teacher & Program Tutor Assistant

Program Delivery Model: Explicit Direct Instruction (EDI), Small Group

Needs Alignment: This literacy intervention aligns with the identified needs from our target school to increase Reading Achievement in K-2 and be on grade level by 3rd grade. 70% of total students—including 69% of Hungerford's African American subgroup—are struggling to read proficiently. Critically, only 33% of Hungerford 3rd graders were able to attain a score of 3 or higher on their ELA FSA. (FSA 2020-21).

Program Description:

The LLI systems are designed to be used with small groups of students who need intensive support to achieve grade level competencies in grades K-5. The curriculum is adaptable to meet the educational needs for underperforming students as well as ESOL, ESE and other students identified as having special needs.

Source: Ransford-Kaldon, C., Ross, C., Lee, C., Sutton Flynt, E., Franceschini, L., & Zoblotsky, T. (2013). Memphis, TN: Center for Research in Educational Policy, University of Memphis. Retrieved from: <https://ies.ed.gov/ncee/wwc/Study/85470>

This study shows promising evidence for Tier 3 Intervention in Reading Fluency from the What Works Clearinghouse: <https://ies.ed.gov/ncee/wwc/EvidenceSnapshot/679>

4) Read-flections

ELA Tier III Intervention Program Grades 3-5: Corrective Reading

Duration: 30 minutes weekly

Ratio: 2:17 with Reading Endorsed Certified Teacher & Program Tutor Assistant

Program Delivery Model: Explicit Direct Instruction

Needs Alignment: This literacy intervention aligns with the needs identified from our target school's 2021-22 SIP. Hungerford noted that their 4th graders showed the

sharpest decrease in ELA performance among their intermediate grade levels based on i-Ready end-of-year assessments.

Program Description:

Corrective Reading is a powerful Direct Instruction remedial reading series that solves a wide range of problems for struggling older readers, even if they have failed with other approaches. Explicit, step-by-step lessons are organized around two major strands, Decoding and Comprehension, which may be used separately or together to customize instruction for particular student needs. Each strand of Corrective Reading has four levels (A, B1 B2 and C) that teach foundation skills for non-readers to seventh-grade level material.

Corrective Reading is typically taught to students whose reading is characterized by misidentified words, confusion of similar words, word omissions or insertions, lack of attention to punctuation, and poor comprehension. It is effective with students who have poor attention, poor recall of directions, or who meet criteria to receive special services. With a high success rate, frequent teacher feedback, and built-in opportunities to earn reinforcement throughout each lesson, even students with histories of failure remain motivated and on task.

This study shows promising evidence for Tier 3 Intervention in Reading Fluency from the What Works Clearinghouse: <https://ies.ed.gov/ncee/wwc/EvidenceSnapshot/120> .

MATURATION MATH

1) Hidden Figures

Tier I Intervention Program Grades K-5: Everyday Math using Assisting Struggling Students Methodologies

Duration: 60 minutes weekly

Ratio: 2:17 with Certified Teacher and Program Tutor Assistant

Program Delivery Model: Guided Instruction- Whole Group- Small Group

Needs Alignment: This math intervention aligns with the identified needs from our target school, Hungerford Elementary: those students demonstrated a 20-point drop in Math learning gains this past year.

Program Description:

Everyday Mathematics is a core curriculum for students in prekindergarten through grade 6. The distinguishing features of Everyday Mathematics are its focus on real-life problem solving, student communication of mathematical thinking, and appropriate use of technology.

Basic Math Facts will be targeted in Tier 1 and Tier II Interventions: Practice Through Games; Fact Triangles and Fact Families; 50-Facts Multiplication Tests; Choral Drills and Mental Math Exercises; Fact Extension Practice; Frames and Arrows Diagrams.

Other types of techniques this curriculum employs to help children develop their "fact power", or basic number-fact reflexes include as follows.

Computation: Everyday Mathematics recognizes that, even in the computer age, it is important to teach children how to compute "by hand". The curriculum is designed to provide all students with a variety of dependable and understandable methods of computation.

Alternative Algorithms: Research has shown that teaching the standard U.S. algorithms for each of the four basic operations of arithmetic fails with large numbers of children, and that alternative algorithms are often easier for children to understand and learn.

Calculator Use: In the Everyday Mathematics program, emphasis is placed on using the calculator as a tool for learning mathematics.

By designing systematic instruction intended to build students' mathematical knowledge over time toward identified learning outcomes, teachers help students master deficits in number facts, computational skills, knowledge transfer, understanding the language of math, comprehending visual and spatial information, perceptual affinity, and making real world connections through problem solving. This in turn allows students to build their confidence in Math, expand their capacity for questioning, and ignite their sense of academic curiosity.

Source: Waite, R. D. (2000). A study of the effects of Everyday Mathematics on student achievement of third-, fourth-, and fifth-grade students in a large north Texas urban school district (Doctoral dissertation). Available from ProQuest Dissertations and Theses database. (UMI No. 9992659)

Everyday Math shows promising evidence for Tier 3 Intervention in General Mathematics Achievement from the What Works Clearinghouse:
<https://ies.ed.gov/ncee/wwc/EvidenceSnapshot/166>

Source: Fuchs, L.S., Newman-Gonchar, R., Schumacher, R., Dougherty, B., Bucka, N., Karp, K.S., Woodward, J., Clarke, B., Jordan, N. C., Gersten, R., Jayanthi, M., Keating, B., and Morgan, S. (2021). Assisting Students Struggling with Mathematics: Intervention in the Elementary Grades (WWC 2021006). Washington, DC: National Center for Education Evaluation and Regional Assistance (NCEE), Institute of Education Sciences, U.S. Department of Education. Retrieved from
<https://ies.ed.gov/ncee/wwc/Docs/PracticeGuide/WWC2021006-Math-PG.pdf>

Assisting Students Struggling with Mathematics shows strong evidence for Tier 1 Intervention in Elementary Grades from the What Works Clearinghouse:
<https://ies.ed.gov/ncee/wwc/PracticeGuide/26>

2) Hidden Figures

Math Tier II Intervention Program Grades K-5: Everyday Math

Duration: 30 minutes weekly

Ratio: 2:17 with Certified Teacher & Program Tutor Assistant

Program Delivery Model: Small Groups/Teacher Table

Needs Alignment: This math intervention aligns with the identified needs from our target school: 73% of total students—including 71% of African American students—were unable to score a 3 or better on the MATH FSA.

Program Description:

The Everyday Math curriculum emphasizes balancing different types of instruction (including collaborative learning), using various methods for skills practice, and fostering parent involvement in student learning:

- Connecting the study of mathematics to real-world, age-appropriate contexts
- Providing multiple avenues for representing and solving problems including the use of manipulatives, tools, spoken and written words, pictures, diagrams, and symbols.
- Incorporating individual, partner, and small group activities that make it possible for teachers to provide individualized feedback and assistance
- Encouraging risk-taking by establishing a learning environment that respects multiple problem-solving strategies
- Building in multiple exposures to concepts and skills and providing frequent opportunities for review and practice
- Providing engaging open-ended activities that can easily be customized to meet the needs of students with a range of abilities

3) Math Tier III Intervention Program Grades K-5: DreamBox Learning

Duration: 30 minutes weekly

Ratio: 2:17 with Certified Teacher & Program Tutor Assistant

Program Delivery Model: Independent Computer-Based

Needs Alignment: This math intervention aligns with the identified needs from our target school: According to their 2021-22 SIP, Hungerford's students performed the

lowest in Math learning gains. Lack of foundational skills, critical thinking skills and motivation were noted as contributing factors to these low math learning gains and scores. (Hungerford Elementary 2021-22 SIP). Additionally, only 27% of total Hungerford students were able to score a 3 or better on the Math FSA (2021-22).

Program Description:

DreamBox Learning is a supplemental online mathematics program that provides adaptive instruction for students in grades K–5 and focuses on number and operations, place value, and number sense. The program aims to individualize instruction for each student using unique paths through the curriculum that match each student’s level of comprehension and learning style. This math program intelligently adapts to each child, letting them drive their own learning while giving parents and teachers in-the moment data and valuable insights to ensure success. With built-in live tutors, student messaging and age-appropriate access to lessons below, at, or above grade level, Dream Box fosters grit, perseverance, and productive struggle. Learning can happen in English or Spanish, whichever language works best for the student.

DreamBox Learning shows promising evidence for Tier 3 Intervention for General Mathematics Achievement from the What Works Clearinghouse:

<https://ies.ed.gov/ncee/wwc/EvidenceSnapshot/627> .

STEM-ulation SCIENCE

1) Science Tier I Intervention Program Grades K-5: STREAMline Learning, Fleet Farming/IDEAS for Us

Duration: 60 minutes weekly

Ratio: 2:17 Program Tutor Assistant and Contracted Educators: STREAMline Learning, Fleet Farms/Ideas for Us

Program Delivery Model: Whole Group; Break Out Groups; Hands-On Experiments

Needs Alignment: This science intervention aligns with the identified needs from our target school: 90% of total students failed to achieve a proficiency score of 3 or better on the Science FSA. (2021-22)

STREAM stands for Science, Technology, Reading, Engineering, The Arts and Mathematics. STREAMline Learning will offer 21st CCLC students project-based learning experiences with multidisciplinary learning goals to increase student gains in all academic areas. Using a proven research-based curriculum STREAMline instructors will give students the opportunity to engage in various hands-on STEM Labs with the infusion of The Arts, Social and Emotional Learning, and Intensive Reading. With certified teachers developing and delivering each lesson, students will receive an individualized analysis of tiered interventions that meet the needs of each student.

STEM Lab experiences will be provided for all 21st CCLC students, to allow each one to have the opportunity to practice conceptual learning through researched-based activities and project-based learning in a transdisciplinary curriculum. STREAMline Educators will also teach 21st CCLC student the basic steps of experimental testing.

In Quarters 1 & 3, 21st CCLC students will learn about BOTANY, the scientific study of plants, including their physiology, structure, genetics, ecology, distribution, classification, and economic importance. In Quarter 2, 21st CCLC students will participate in SMART Moves, BGCA's premiere drug and violence prevention programming. (See description below STREAMline Learning efficacy citations.) In the 4th Quarter, Fleet Farming/IDEAS for Us Orlando will teach participating students what a Sensory Garden is and how to grow and maintain a wide variety of aromatic plants, including herbs like lavender, sage, mint and rosemary.

The converging of quantitative and qualitative data was gathered to better understand the effect of an integrated curriculum on Math and Science learning gains specifically. The key findings showed that students receiving interactive arts-integrated math and science lessons displayed a 30.77% growth in understanding and competency of Next Generation Science and B.E.S.T Standards in comparison to students who received teacher-centered curriculum which displayed a 7.69% growth.

Streamline Learning also focuses on the integration of technology and The Arts. In a 2014 study, researchers discovered that engagement is a prerequisite to learning and has many benefits backed up in the literature (Havens). "For maximum engagement, technology tools in learning must appeal to social motivation, have opportunities for creativity, personalize the content and experience, engage a mentor or teacher, and provide interactivity and immediate feedback" (Havens, 2014, p. 1). In addition, studies have confirmed that when students have opportunities to practice concepts in real world situations, it creates permanence. Streamline Learning's STREAM science lessons integrate the arts and allow students to synthesize their scientific understanding of energy flow with the aesthetics of, for example, a roller coaster project. In a recent study, Cook and colleagues discovered that the inclusion of the arts increased engagement in science concepts such as kinetic energy and gravitational pull which helped students develop a more thoughtful and focused roller coaster project (Cook, Bush & Cox, 2017).

Streamline Learning also uses game-based learning as well as tactile manipulatives coupled with online activities to promote student engagement in virtual learning. In a study done by Yen (2019), a game-based learning system increased student growth and engagement in an experiment conducted with 215 elementary students for 2 years, from grade 2 to grade 3. In the 2021-2022 school year, Streamline Learning Students

have shown high learning gains: 63% in Science, 48.9% in Math, 54.3% in Reading Fluency and 28.3% in Reading Comprehension.

Sources:

Yeh, C.Y.C., Cheng, H.N.H., Chen, ZH. et al. (2019) Enhancing achievement and interest in mathematics learning through Math-Island. RPTTEL 14, 5. Retrieved from <https://doi.org/10.1186/s41039-019-0100-9>.

Light, D. & Pierson, E. (2014) Increasing student engagement in math: The use of Khan Academy in Chilean classrooms. International Journal of Education and Development Using Information and Communication Technology, 10(2), 103–119.

Cook, K., Bush, S., & Cox, R. (2017). Engineering encounters: From STEM to STEAM incorporating the arts in a roller coaster engineering project. Science and Children, 54(6), 86.

Holmes, S., & Hallam, S. (2017). The impact of participation in music on learning mathematics. London Review of Education, 425–438.

2) Risky Behavior & Decision-Making Classes: SMART Moves

Duration: 60 minutes weekly

Ratio: 1:17 Program Tutor Assistant

Program Delivery Model: Whole Group, Break Out Groups

SMART Moves (Skills Mastery and Resistance Training) is drug and violence prevention programming. Each module targets age and/or gender-specific risk factors promoting drug prevention, positive self-image, strong morals/ethics and individuality. 21st CCLC students will also participate in ongoing character development activities using Character Lab, a program that teaches students how to develop character strengths as well as practice resilience and refusal skills in response to risk-taking activities and peer pressure. Students will learn about WOOP (Wish, Outcome, Obstacle, Plan), a self-control strategy for achieving goals. BGCCF's youth development programs have received the highest rating, Strong Evidence of Effectiveness, from the National Dropout Prevention Center.

Source: National Dropout Prevention Center (n.d.) "Boys & Girls Clubs of America", Retrieved from: <https://dropoutprevention.org/mpdb/web/program/43>

HEIGHTENING HOMEWORK ASSISTANCE (POWER HOUR/PROJECT LEARN)

Tier I Intervention Program Grades K-5: Homework Assistance Program

Duration: 120 minutes weekly

Ratio: 1:17 Program Tutor Assistant

Program Delivery Model: Small Group Support in whole group environment

Program Description:

- Individual homework assistance
- Small group homework assistance
- Read Aloud for Accelerated Reading outcomes
- Independent Reading for Accelerated Reading outcomes
- iReady Reading or Math Programming opportunities
- Sight Word Flash Cards
- Multiplication Flash Cards

Students will participate in daily homework assistance and specialized tutoring services, with access to OCPS Launchpad, Canvas and Skyward platforms to access online curriculum and daily assignments. The purpose is to utilize this time to recover failing grades and complete homework, along with any and all assignments not completed during the school day. POWERHOUR/Project Learn was developed to engage young people in learning, encourage them to succeed in school and help them become lifelong learners. Project Learn is based on the research of Dr. Reginald Clark whose work demonstrated that high-achieving students participated in more activities that reinforced the skills and knowledge they learned in school. The program consists of five components: (1) homework help and tutoring, (2) high-yield learning activities to help youth apply what they learn in the classroom, (3) incentives that reward participants for positive academic participation and to encourage parental involvement, (4) parental involvement, and (5) collaboration with schools to help develop individualized plans for participations to build their competency in challenging subjects.

Tier I (Strong Evidence of Effectiveness):

Harvard Family Research Project

<https://archive.globalfrp.org/out-of-school-time/ost-database-bibliography/database/boys-girls-clubs-of-america-project-learn-educational-enhancement-program/evaluation-1996-1998-enhancing-educational-achievement>

Schinke, S. P., Cole, K. C., & Poulin, S. R. (2000). Enhancing the educational achievement of at-risk youth. *Prevention Science*, 1(1), 51–60.

ENRICHMENT PROGRAMMING

TRIPLE PLAY: A GAME PLAN FOR MIND, BODY AND SOUL



21st Century Community Learning Centers



Tier IV Intervention Healthy and Active Lifestyle: VEGETATION PHASE I ENRICHMENT PROGRAMMING

Grades K-5

Duration: 60 minutes weekly

Ratio: 1:17 Program Tutor Assistant

Program Delivery Model: Whole Group, Small break-out groups

Developed by Boys & Girls Clubs of America (BGCA) in collaboration with the U.S. Department of Health & Human Services, Triple Play takes a holistic approach to health and fitness, showing youth how learning to eat right, keep fit and engage in positive relationships with others and ourselves is the winning combination to personal success. Triple Play programming is geared to all grade levels and for our 21st CCLC program will focus on RESTORATIVE mental and physical health practices. In Quarter 1 students will learn how to EXPLORE within a garden by participating in a series of GARDEN SCAVENGER HUNTS. In Quarter 2 students will get to experience some of the physical requirements needed to plant and maintain a garden, participating in wheelbarrow and other types of RELAY RACES. Continuing this program's gardening theme, in Quarter 3 students will learn the role of manual dexterity in starting and maintaining a garden while enjoying games meant to teach dexterity, such as Hot Potato. Finally, in Quarter 4 students will learn the importance of team play through sports. Physically active youth who have a healthy diet and a healthy mental outlook on life are more likely to perform well in school, maintain academic success and improve self-esteem.

Triple Play has been shown to have significant effectiveness improving health outcomes for thousands of Boys & Girls Clubs youth and is cited as a CDC Promising Practice: <https://cdc.thehcn.net/promiseppractice/index/view?pid=30281> .

Tier IV Intervention Healthy and Active Lifestyle: VEGETATION PHASE II ENRICHMENT PROGRAMMING – Culinary Classes, Gardening Classes, HEALTHY HABITS Program Grades K-5

Duration: 60 minutes weekly

Ratio: 1:17 Program Assistant Tutor (Healthy Habits) / 2:17 Program Assistant Tutor and Contracted Chef

Educators from West Development Catering (Culinary) or Gardening Project Leaders from Fleet Farming/IDEAS for Us (Vegetable/Fruit Garden)

Program Delivery Model: Whole Group, Break Out Groups, Hands-On Experiences

Program Descriptions:

In Quarters 1 & 3, contractor West Development Catering will engage 21st CCLC students in hands-on culinary classes, teaching them about, and how to prepare, Vegan meals that can look and taste great and be healthier for them.

In Quarter 2, 21st CCLC students will learn how to plant, tend and maintain a vegetable/fruit garden at their Club and by extension, at their home in pots, in place of lawns and in other innovative venues. Fleet Farming and IDEAS for US are grassroots environmental non-profit organizations and accredited NGO's of the United Nations. For more information, see <https://ideasforum.org/mission/> and <https://fleetfarming.org/education/>

In Quarter 4, students will participate in BGCA's HEALTHY HABITS program. Designed to incorporate healthy living and active learning in every part of the Club Experience, HEALTHY HABITS emphasizes good nutrition, regular physical activity and improving overall well-being. This program is the Mind component of Triple Play. HEALTHY HABITS addresses the ways an individual's health behaviors are influenced by personal beliefs and exposure to positive modeling. In addition to nutrition education, activities focus on helping youth assess, practice, identify, consider and recognize health behaviors and messages.

As part of Triple Play, HEALTHY HABITS has been shown to have significant effectiveness improving health outcomes for thousands of Boys & Girls Clubs youth and is cited as a CDC Promising Practice: <https://cdc.thehcn.net/promiseppractice/index/view?pid=30281>

GMO FREE FRIDAY Programming: Enrichment Programming Grades K-5

Tier IV Intervention Cultural Enrichment

Duration: 2 Sessions for total 60 minutes each week

Ratio: 1:17 Program Tutor Assistant

Program Delivery Model: Small Group Support in whole group environment

21st CCLC students will rotate through the following learning-is-fun activities every Friday: Literacy Games, Math Games, Cursive Writing, DreamBox Computer-Based Programming, Herb Garden Creation, Flower Garden Creation, Moss Garden Creation and Rock Garden Creation.

Our JRL 21st CCLC SUMMER PROGRAM will continue with the same reading and math curricula used during the school year, providing intensive multi-tiered ELA and MATH academic support to reduce the potential for "Summer Skills Slide." Each subject will be offered a minimum of 1 hour per grade Monday-Thursday.

ELA, Math and SCIENCE skills will be reinforced throughout Academic Enrichment programming in specialized activities such as Bitter-Sweet Culinary Classes, Lemon



21st Century Community Learning Centers



Powered Science Experiments, Beginning Piano Lessons and Fitness Classes. Each Enrichment activity will be offered 1 hour per grade daily.

21st CCLC students will also be able to focus on personal enrichment—either Art, Computer Lab, Board Games or Gardening—for 1-hour per grade daily Monday-Thursday.

On Fridays, each grade will get to enjoy special enrichment activities for 1-hour each, including

--Swim Class, Water Safety Class (local Town of Eatonville community pool)

--SMART Moves drug/risky behavior prevention programming

--Computer Lab

--Art

--Read Aloud

FAMILY LITERACY INTERVENTIONS. Strengthening Parents' Literacy Skills to Increase Job Prospects. Sessions to focus on: 1) strengthening reading/comprehension skills, using books on personal growth, specific job skills and/or entrepreneurship, with subject matter based on parents' interests; 2) furthering adult family members' literacy skills by teaching do's/don'ts of resume building; 3) preparing for 21st century job skills, as explained by local hiring managers; and 4) teaching parents effective interview skills, including grooming, dressing for success and body language. Additionally, our session on Understanding Academic Language and navigating the Launchpad/Skyward portal will assist families in becoming more involved with academic outcomes during school-day learning.

RECRUITMENT

JRL CLUB 21st CCLC STUDENT RECRUITMENT STRATEGY. Longevity and central location in the community have afforded JRL staff members opportunities for constant in person/electronic communication with current Hungerford students—most of whom are JRL Club members—and their parents. Additionally, BGCCF's 21st CCLC-dedicated webpage is currently built and functioning on BGCCF website, providing program information to participating students, parents and general public. This site will be updated at least once per month. Website will offer: 1) copy of JRL Branch's approved 21st CCLC grant narrative/program description; 2) ongoing progress in meeting JRL 21st CCLC program's proposal goals/objectives through links to formative/summative reports as available; 3) JRL 21st CCLC's location, target school, scheduled service hours, Site Coordinator contact information; and 4) links to student-created projects/products. Throughout grant period, the SPD will share program successes as demonstrated by collected educational data with the Assistant Director of Marketing & Communications

for replication statewide via BGCCF communications collateral (e.g., quarterly newsletter, annual report, periodic E-blasts, Facebook) and also for distribution to stakeholders. Program notices/information concerning current grant and 21st CCLC Activities/Events Calendar will also be targeted to the Eatonville community, the JRL Club, Hungerford Elementary's administrative/teaching staff, OCPS school district personnel and JRL 21st CCLC Program Team members. Special consideration/accommodation will be provided whenever possible to students/family members with limited English proficiency to ensure they understand and have access to all information. The 21st CCLC name will be displayed prominently in our JRL Club and at Hungerford Elementary and included on all disseminated informational/public awareness materials.

21ST CCLC ENROLLMENT PRIORITIES.

BGCCF's 21st CCLC Senior Project Director (SPD) will work with Hungerford Principal Harris and key school staff throughout the coming summer to identify student needs and align our JRL Club's proposed 21st CCLC services with those needs. Principal Harris supports our proposal and has committed to share students' i-READY diagnostic assessments with our 21st CCLC FL-certified afterschool teachers. Hungerford Elementary students most in need of academic assistance will be targeted/identified based on I-READY individualized needs assessments, report cards and social development history. We will use those individualized student needs assessments to craft a responsive Activity Design with 21st CCLC approved program activities as defined in ESSA, to improve students' academic and personal development. Referrals will go through 21st CCLC Site Coordinator, who will work directly with each student as well as their teachers and family to ensure a smooth enrollment process. Our SPD will also contact eligible private schools regarding the JRL Club's proposed 21st CCLC program, speaking with any who have responded to gather views about student needs and potential program ideas to address those needs.

21ST CCLC STUDENT RETENTION STRATEGY

Club staff and 21st CCLC teachers will discuss the program benefits with all parents to encourage attendance, following-up with parents on student absences of more than 2 days. The JRL 21st CCLC program will encourage all students to remain for all sessions and attend regularly by offering an array of hands-on, interactive and engaging PBL-based Personal Enrichment activities that the Site Coordinator has specifically developed around expressed student interests. Although these activities often appear as all fun and games, they are part of Boys & Girls Clubs' Positive Youth Development Club Experience—an intentional, pro-social approach that places youth at the center of their own learning, helping them to build and apply the skills needed for positive cognitive, social, emotional and physical development. According to the Learning Policy Institute,

student learning and development depend on affirming relationships operating within a positive school climate. Such an environment can provide all children with a sense of safety and belonging by creating safe and culturally responsive classroom communities, connecting with families, teaching social-emotional skills, helping students learn to learn, and offering a multi-tiered system of supports. A positive school environment is not a “frill” to be attended to after academics and discipline are taken care of. Instead, it is the primary pathway to effective learning (Darling-Hammond, L. and Cook-Harvey, C. M. (September 2018). *Educating the Whole Child: Improving School Climate to Support Student Success* (Palo Alto, Calif.: Learning Policy Institute. Retrieved from https://learningpolicyinstitute.org/sites/default/files/product-files/Educating_Whole_Child_BRIEF.pdf). This is precisely the environment provided by our Joe R. Lee Boys & Girls Club.

PARENT RECRUITMENT PLAN.

JRL Club and 21st CCLC staff try to meet in person or electronically with as many parents as possible at the beginning of the school year to invite all parents to the Club’s 21st CCLC Program Orientation and Information Session. At this meeting parents will be given a walk-through of all programming as well as Club and 21st CCLC operations to better understand what will be expected of them and their students. This Orientation will also give parents the opportunity to ask questions, voice opinions, gather feedback and develop their overall understanding of 21st CCLC. Flyers at the Club and Hungerford Elementary, along with in person and electronic messages, will be used to encourage parents to participate in an introductory 21st CCLC Open House held during programming hours so that parents can become familiar with student schedules/activities and program staff. Parents will have an opportunity to meet their child’s teachers, learn specifics about chosen ELA/Math Curricula along with key Enrichment Programming. Parents will also learn about future needs-based programming they themselves can take advantage of, including school-based and free local library programs that address topics such as literacy or college/career development. Handouts will be given to every 21st CCLC parent with a schedule of 21st CCLC Family Member programming subjects and dates.

In addition to Orientation and Open House program, the JRL Club’s 21st CCLC plans to offer the following Adult Family Member Services: 1) Understanding Your Student’s Progress Report Data (3 sessions); 2) Strengthening Parents’ Literacy Skills to Increase Job Prospects (2 sessions); 3) Building Good Credit towards Homeownership (1 session); Family Counseling and Mental Health Support (2 sessions). (SEE UPLOADED AFMS SCHEDULE FOR FULL DETAILS)

PARTNERS

JRL Club and its 21st CCLC program has numerous partners that it counts on to provide an array of services and unique programming to its Club members.

For DISTRICT AND SCHOOL LEVEL PARTNERS: we have letters of commitment from our target school Hungerford, located right next door to our Club, and from the Superintendent of ORANGE COUNTY PUBLIC SCHOOLS in support of our program. These partnerships have endured for decades and our twelve years of working in 21st Century together has deepened these relationships and commitment to serve area youth.

Our NON-MONETARY PARTNERSHIPS include: 1) Steinway Society of Central Florida who will provide free piano lessons to all 21st CCLC students to increase quality of student enrichment programming, 2) Hungerford Elementary who will provide hot meals to our students afterschool each day as well as staff to assist in serving them meals; 3) Town of Eatonville who provides their pool free of charge each summer for swim lessons; 4) BGCCF who provides Youth Arts Initiative program staff to provide fine art and dance enrichments for participating 21st CCLC students.

For substantially REDUCED COST PARTNERSHIPS we have:

- 1) Full Sail University: Full Sail will be providing four (4) specialized professional development sessions, and two (2) Adult Family Member activities. They are offering us these services at a discounted rate, estimated as an in-kind contribution of \$2,800.
- 2) West Culinary Group will provide student and parent Healthy Habits and Vegan Nutritional classes, Academic and Fitness focused. Services provided at a discount, with all supplies and materials included in hourly rate. In-kind contribution at a reduced rate of \$75/hour. Normal rate = \$125-\$200/hour. For 8 hours weekly of 32 weeks of instruction during school year and 5 hours weekly of 10 weeks of instruction during summer, estimated in-kind contribution is \$22,950.
- 3) Brand Name Athletes will provide non-contact flag football and education program to 21st CCLC students. Health & Fitness focused. Services provided at a discount with all supplies and materials included in program cost. Complete program normally costs \$22,500, offered at reduced rate of \$15,000. Estimated in-kind contribution of \$7,500.
- 4) STREAMline Learning will provide in-person Science and STEM lab instruction to 21st CCLC students in Quarters 2 & 4. Services provided at a discount, with all supplies and materials included in hourly rate. Estimated in-kind contribution of \$4,320.
- 5) Fleet Farming/IDEAS for us: will provide gardening classes to 21st CCLC students in 1st and 3rd school year quarters, teaching students how to grow fruits, vegetables, and other types of gardens (herbs, flowers, rocks, moss). Services provided at a discount, with all supplies and materials included in hourly rate. In-kind contribution at a reduced

rate of \$62.50/hour (1-hour classes). Normal rates = \$100/hour. For 6 hours weekly of 16 weeks of instruction, estimated in-kind contribution is \$3,600.

6) Tammy Speed-Hefner, MSW, Mental Health Counselor, Educational Leadership: will provide specialized staff development training (7 workshops) for Boys & Girls Clubs of Central Florida Club 21st CCLC staff, centered on trauma-sensitive environments from 2018-present. Discounted rate for 9 workshops estimated as in-kind contribution of \$1,350.

We have secured partnership letters for all of these entities. Please see our Partner Tables and Letters of Support uploaded for more details.

Section 8: Recruiting and Retaining High Quality Staff

Our JRL Branch proposes to serve between 101-150 Hungerford students during the school year, holidays and summer months. With a total of 11 instructional staff dedicated to providing 21st CCLC direct instructional services and enrichment activities during the school year, this staffing structure will offer a teacher-student academic ratio of 2:17 and personal enrichment ratio of 1:20.

The staffing structure for our proposed JRL Club 21st CCLC will provide programming that goes well beyond a basic afterschool program. Having a dedicated staff person—the 21st CCLC Senior Project Director—who collaborates with target school administration to design and implement a needs-based curriculum that not only integrates with the target school curriculum but also expands upon that curriculum, is a critical piece of our staff structure. Additionally, our program is provided content-area certified teachers from Hungerford Elementary two days a week for tiered ELA classes grades 3 through 5 for the last 4 years by way of their school based administrator as in kind services from OCPS. All staff will have a depth of qualifications and responsibilities sufficient to provide the highest levels of academic and enrichment instruction.

BGCCF employs a full-time 21st CCLC SENIOR PROJECT DIRECTOR (SPD) who will report to the agency COO. The SPD will be responsible for the direct management of all BGCCF 21st CCLC programs at the Joe R. Lee (JRL) Club site as well as 3 other 21st CCLC sites detailed in other 2022-23 applications and one (1) additional ongoing 21st CCLC grant at BGCCF's Levy Hughes Club that ends summer of 2023. SPD responsibilities include Site Coordinator selection, hiring and management; Teacher selection and hiring; data collection to complete monthly deliverables; curriculum implementation and oversight; communication between parents/teachers/schools; development of community partnerships/advisory board; and development of professional training opportunities. SPD has Master's in Education and FL teacher certification (Varying Exceptionalities) and has worked with BGCCF's 21st CCLC Programs since 2013-14 and is a celebrated Teacher

of the Year recipient with over 22 years of educational experience that includes progressively moving Title 1 school from F to A status over a 2-year span.

The 21st CCLC SITE COORDINATOR will work 30 hours/week and has a 4-year degree. The Site Coordinator is responsible for providing direct services to actively participating 21st CCLC afterschool students in all 21st CCLC Personal Enrichment activities as written in 21st CCLC PBL plans, including required state and federal reporting data collection. The Site Coordinator will also deliver direct student instruction/activities and serve as substitute as needed. In concert with Club Service Director, Site Coordinator will help plan Mon.-Thurs. enrichment programming and secure space for those activities. The Site Coordinator also determines what type of additional cultural enrichment activities will be offered on Fridays.

Hourly FLDOE Certified Teachers who are certified within the grade levels and content areas being taught will direct the JRL Club's 21st CCLC educational services and provide actively participating 21st CCLC students with all proposed tiered interventions and activities, daily homework assistance (M-TH) after school and during summer and holidays. During the academic year Certified Teachers will work Monday, Tuesday, Wednesday and Thursday. In addition to providing daily instruction, the 21st CCLC LEAD TEACHER (with Educational Leadership; Reading and ESOL Certifications) will be responsible for developing lesson specifics based on the curriculum outlined in our grant application and for ensuring compliance with the assigned curriculum. This position is also responsible for reporting daily data collection as outlined in the grant and directed by the Senior Project Director. The Lead Teacher will meet regularly with parents, guidance counselors and academic personnel to assess participating 21st CCLC student progress in academic subject areas. Additionally, the Lead Teacher will meet regularly with the three (3) other FL-Certified Teachers whose current certifications includes but is not limited to ESE; Reading, Elementary Education Educational Leadership who are teaching participating students at our JRL 21st CCLC to go over curriculum, lesson plans, data collection and student progress review. All current and maintaining staff members are highly certified educators with over 22 years combined afterschool experience (at our JRL location and target school) and nearly 70 years' collective as leading educators in our school districts.

The hourly LEAD PROGRAM COUNSELOR (Lead PC) minimum A.A., B.A. preferred, with background in counseling, trauma-informed approach or social-emotional learning. will be responsible for the implementation and day-to-day management of the social emotional learning needs of participating 21st CCLC students. The Lead PC will provide direct services to actively participating students; assist teachers in providing educational services programs; assist the JRL Site Coordinator with delivery of 21st CCLC Academic & Personal Enrichment activities to actively participating students; provide direct

communication with students, parents and school-day teachers based on collaboration data in response to academic and behavioral progress and assignments; help students thrive in a safe environment; promote developmental and interpersonal skills to build positive relationships with peers, adults and the community.

Both the Certified Teachers three (3) and the Lead Program Counselor will be assisted by one (1) parttime 21st CCLC LEAD TUTOR and four (4) additional part-time 21st CCLC PROGRAM TUTOR ASSISTANTS (PTA's), all of whom have a minimum of a 2-year degree. The Lead Tutor and PTA's assist the teachers in homework assistance/academic programming; assist the Lead Program Counselor in providing social emotional services; assist the Site Coordinator in providing students with personal enrichment activities; and assist with parent/family education events and educational field trips.

The full-time JRL CLUB SERVICE DIRECTOR (SD) must have a 4-year degree, a minimum of five (5) years of Boys & Girls Clubs experience and be CPR-First Aid Certified. The Service Director is solely responsible for 21st CCLC program data collection. Additionally, the SD will: work with the Site Coordinator to develop the 21st CCLC Personal Enrichment curriculum; oversee 21st CCLC operations within the framework of overall Club operations, including student check-in, class transitions/dismissal; work with family/community partners; disseminate program information to community; plan and implement 21st CCLC family events.

The full-time GRANT ACCOUNTANT holds a Bachelor's of Science in Accounting and has over 20 years of experience managing state and federal grants and adhering to GAAP standards. She will develop and maintain systems that support the financial reporting requirements of the current and proposed 21st CCLC grants; will coordinate and compile financial information to prepare internal reports, financial compliance reports, and grants billing. 85% of this position's total salary cost will be shared between five (5) BGCCF 21st CCLC academic and summer program grant sites, four of which are proposed and one of which (Levy Hughes) is continuing: Universal Orlando (15%), Joe R. Lee (18%), Walt Disney World (15%), Spring Creek (15%) and Levy Hughes (22%).

Our training plan has been built to directly increase the quality of 21st CCLC programming offered to participating students at our JRL Club. All 21st CCLC staff will participate in the following professional trainings over the course of the 2022-23 school year:

1. FOSTERING POSITIVE AND MEANINGFUL RELATIONSHIPS WITH YOUR STUDENTS.

Taught by licensed mental health therapist, trained family counselor and educator Tara Boddie, this professional development training will be provided to 21st CCLC staff quarterly and will teach them concrete ways to reach their 21st CCLC students to create strong educator-student relationships and build a collaborative learning community. Training topics to include: a) preparation for pedagogical practices; b) meaningful

instructional delivery; c) classroom management; d) knowledge of student developmental, relational and emotional needs; e) collaboration within the learning community; and f) reflective practice and assessment of skills learned.

2. MENTAL HEALTH CHALLENGES: SUPPORTS AND SERVICES. Tammy Speed-Hefner, trained lead mental health counselor who works with OCPS, has a Masters in Social Work, has 20+ years' experience working with Title I students and families will social/emotional and mental health professional development to staff and parents that integrate trauma-informed care and effective learning strategies to mitigate the impact of ACEs or trauma while promoting resilience and well-being through the implementation and use of training workshops, coaching, and mental health support services, modeling appropriate child/teen development techniques, technical assistance materials, collaboration with local school officials, and Referral Network bridging with Orange County stakeholder partnerships.

3. USING ADVANCED TECHNOLOGY TO IMPROVE ELA AND MATH INSTRUCTION. Dr. Holly Ludgate, Director of Learning, Emerging Technologies at Full Sail University, will provide 21st CCLC staff with instruction in new apps, software and other technological experiences that will better engage students in ELA and Math learning. These programs will include, but are not limited to, Goggle Classroom, White Board, Prodigy, Dream Box, Interactive Flat Panel Games, Classroom Robots and 3D Printers.

4. EVERYDAY MATH CURRICULUM TUTORIALS. 21st CCLC teachers who are already experienced with the Everyday Math Tier 1 and 2 Curricula will lead this Club's 21st CCLC Program Tutor Assistants through the online modules of this curriculum's Classroom Resource Package (CRP). 21st CCLC Teachers will be able to access and review all modules while also monitoring each Tutor's progress. Teachers and Tutors will have access to these modules, with certificates of completion as appropriate, for one year.

5. BETTER UNDERSTANDING HOW TO UTILIZE DREAMBOX MATH IN THE CLASSROOM. Because DreamBox Math will be used as the Tier 3 computer-based intervention for all 21st CCLC students, 21st CCLC Teachers and Program Tutor Assistants will need to deepen their understanding of how best to use DreamBox Math in a classroom setting. Combined with Full Sail's instruction on the DreamBox Math curriculum (see #3 above), DreamBox offers MyFlexPD, a self-paced professional development tool that uses real-time student data to provide educators with Professional Development (PD) content that is immediately relevant to what students are learning in the classroom. MyFlexPD provides a PD curriculum that will allow both 21st CCLC Teachers and Tutors to deepen their understanding of mathematical concepts as well as DreamBox learning techniques for the classroom.

6. LEARNING THE LEVELED LITERACY INTERVENTION (LLI) SYSTEM. This training explores what LLI is,

what's included in the LLI systems, how LLI is implemented, and explores what responsive teaching looks like within the LLI lesson framework and how that type of teaching powers readers forward. 21st CCLC staff will learn how to plan for effective implementation of the LLI System while also learning how to monitor student progress through coding, scoring and analyzing records including comprehension conversations and record keeping.

7. CORRECTIVE READING: REMEDIAL READING FOR STRUGGLING OLDER READERS.

Corrective Reading provides customized instruction on four levels that teach foundational skills to non-readers through 7th graders. This training will provide 21st CCLC staff with the tools needed to implement this approach to this Tier 3 Literacy program.

Combined, these professional development trainings will strengthen staff knowledge about the educational tools and techniques available to them to provide their 21st CCLC students with a more targeted and successful course of instruction. With upskilling and targeted professional development series, our staff will increase adult family member engagement which will boost participating students' learning, relationships, involvement with school, homework completion and more. Our program helps youth and families close learning gaps and helps remove barriers to achieving academic success.

Section 9: Implementing with Fidelity

Our 21st CCLC Senior Project Director, Site Coordinators and Club program staff collect and use data to evaluate how program participants are progressing in our carefully tailored academic and personal enrichment activities. Using evaluation data results and sharing those results to help improve the program and its impact is an important part of the evaluation plan. A true learning community can be fostered through data sharing for the purposes of student and adult family member achievement/improvement. Evaluation results will be shared at our Program Team meetings, monthly staff meetings, program leadership meetings, adult family member workshops and events, and with the Principals of each target school at least 2 times during the grant year. Data results, program operations and recommendations for program improvement will be covered in these meetings so that the community is well aware of 21st CCLC student-level and program performance. Feedback based on evaluation data is highly encouraged from the community and stakeholders so that the program can learn more about what is needed in the community and assist in developing other ways to help the students improve academically and socially throughout the year.

Each 21st CCLC site runs on a very detailed program schedule per quarter that includes type of activity, staff members for each type of activity, which room in the Club facility the lesson/activity will take place and all is accompanied by a lesson plan and dedicated staff. Each position on the 21st Century grant is also coded to that grant when they log their hours – these positions are solely dedicated to this program during the hours listed on our Site Profile.

Program Monitoring and Evaluation Plan

Our guiding principles are to establish and provide continual program monitoring and evaluation efforts. All of the programming and curriculum we chose come with program evaluation and data monitoring tools. We will focus on five main elements.

Our plan will be focused, timely, useable, credible and demonstrate ethical practices.

- The data collected will focus both on short- and long-term goals of the program. This includes but is not limited to program and school attendance, Report Cards, Progress Reports, Behavioral Conduct, and Referral data each nine weeks. Our model will target specific informal and formal data collections practices that align with making a positive impact on student achievement. All of our tiered curriculum-based programs selected provide pre and post testing outcomes. Leveled Literacy Intervention (ELA), Everyday Math, Corrective Reading and Dream Box offer additional checkpoints within the structure of the program models that provide our certified teachers opportunities to reteach and or determine if a skill has been mastered. Informal data collection tools such as exit slips, checklists, student responses and work samples will be used daily in our club classes for timely feedback to increase student performance.
- Timely, Data will be collected and shared bi weekly as data meetings with our Site Coordinator and Lead Teacher. Relevant data shared too late is deemed not useful and could delay the progress for students. Data will be taken within the first 2 weeks of programming as not to delay the implementation interventions for students. Monthly scheduled meetings with our Senior Project Director.
- For ease of use, data collection will mostly be used within an online format. Most programs selected have this built in component. Those that do not, a Goggle Form to collect data will be created. The graphs that online access providers, allows for our 21st CCLC Certified teachers to make credible databased decisions.
- This credible process to decision making will support data collection to be analyzed and standardized. A testing calendar and window will assist us with a standard process for collecting data and meeting as a team. In addition, all 21st CCLC Certified Teachers will use a written data strategy and questionnaire matrix to determine the hierarchy of needs within the data collection process.

- Finally, the data collection process will be monitored for ethical practicing that ensure security of private behavioral conduct matters, reported by the day school or parent, assessment items, reports, progress report data, student attendance, staff attendance to professional developments for trainings on implementing the program model and gathering data. Parents will be well informed of the program expectations of in-house assessment window during the application process, orientation, open house and additional dissemination strategies used to communicate with our families.

Below is a sample Program Progress Monitoring Schedule for the first nine weeks of the program:

1. Pre-test from August 11-17 to use as baseline for: ELA Intervention: Corrective Reading, Level Literacy Intervention (LLI); Math: Everyday Math and Dream Box; as well as outputs such as Attendance and GPA through end of year Progress Reports & Report Card (data pull from OCPS).

Responsible: Site Coordinator and Lead Teacher to take the lead and establish scheduled data collection meetings starting August 22nd. Daily student drop-off and pick-up checklist is implemented for behavioral conduct info.

2. Mid-quarter Check Point: September 19th to 22nd.

First 30 days' attendance check. Any student that has not maintained a 95% attendance rate will be provided a reminder letter about our attendance policy and 21st Century staff will reach out and engage parents. Also, Site Coordinator and Lead Teacher will review data and establish further interventions for youth that are not tracking well on their First Quarter Progress Report.

3. End of First Quarter Check:

Schedule Report Card Conferences with afterschool parents. October 24th – 28th. Senior Project Director and Site Coordinator will implement planned programming based on results of data collection to target youth in most need.

Lastly, because standards at the State level are soon changing our program team and staff will remain agile and open to adopting an evaluation plan that is fits together with the model, purpose and frequency of those assessments and diagnostics. Our partner school district is committed to sharing data with us through our data use agreement and we would not want to duplicate efforts with the schools we work with so closely.

Section 10: Project Budget

See attachment.

Section 11: Plan for Sustainability

BGCCF stands behind this 21st CCLC program proposal. We have designed an appropriate plan to ensure its long-term viability--to support these specialized academic services for the Club's targeted students and their families beyond the initial four-year funding period.

As part of BGCCF's overall sustainability plan, we prioritize cultivation and maintenance of diverse revenue streams for our programs, consistently working with stakeholders in the government, corporate and nonprofit sectors to identify additional funding sources, in-kind services and other funding opportunities. To begin with, we will work strategically to increase our internal fundraising capabilities to assist with the higher program operating costs anticipated after the four years of funding for this 21st CCLC program ends.

Our annual fundraising plan uses multi-tiered activities implemented by members of our agency's development team. These staff members have a combined 89 years of experience in fundraising and nonprofit management. As a team they work to increase BGCCF's base of individual, foundation and corporate donors, focusing on two premier fundraising events annually—Celebrate the Children Dinner & Auction and the Black & White Ball—as well as our Annual Campaign. Annual Campaign activities include: 1) cultivation, solicitation and stewardship of individual donors; 2) implementation of the Benevon Fundraising Model throughout our six-county service area; 3) point of entry opportunities; and 4) management of a variety of ask events. As a result, we hold five Faces of the Future fundraising breakfasts every year, one in each county we serve and one corporate event. Our development staff is assisted in all these endeavors by an engaged Board of Directors, whose purpose is to create awareness of our mission, steward current donors, onboard new individual donors and act as a conduit to further funding opportunities, volunteers, partnerships and in-kind donations.

Because the families we serve are unable to afford the many services we provide, it is critical we look to our wide network of government, foundation, corporate and individual donors for primary support of this program after our four years of 21st CCLC funding ends. Our organization's individual giving has proven to be our most resilient giving base for recurring support with the highest capacity. Because of this, our Board Leadership and Resource Development Team established the following areas as our strategic priorities. We have shifted our thinking from "finding resources to support programs" to "philanthropy as investing." We achieve this

- Increase Donor Retention Rate
- Measure numbers by constituency (Individuals, Foundations, Corporation)
- Increase investments from Individuals (focusing on organization's Giving Societies -Faces of the Future Giving Society, Jeremiah Milbank Society, Lifetime Giving Society and Heritage Club)

In order to move the needle on these priorities, our Resource Development Team focuses on five key metrics to achieve these goals; Identification, Point of Entry, Cultivation, Asking and Stewardship. Our team holds to and tracks weekly goals set around these metrics for accountability purposes.



21st Century Community Learning Centers



We see our high-level role as helping our investors achieve their philanthropic goals by matching their motivation and strategic philanthropic intent to our mission. Our organization believes in creating and sustaining a culture of philanthropy versus a culture of fundraising. This means building and sustaining lifelong relationships between investor and mission as well as a strong stewardship process and a deeper understanding of our donors and how they connect with our mission. Over the past ten years, our structure and focus on these key elements of success has positioned us to increase our Annual Giving by 42%.

In addition, a growing trend is that our corporate partners supply materials and volunteers, and through moves management garner and invitation to apply for grant funding. These additional program dollars increase the sustainability and long-term viability of the program services we are able to offer. Darden Restaurant Group, Heart of Florida United Way, Best Buy and many corporate and family foundation partners are long-time supporters of this Club's programming.

For these reasons we are confident that we have the ability to ensure successful continuation of this grant beyond its four-year investment from Department of Education.

Cohort 20 (2022-23) RFP Scope of Work/Narrative Addendum

Agency Name: Boys and Girls Clubs of Central Florida Project Number: 48E-2443B-3P001

Program Name: Joe R. Lee 21st CCLC

Use this form to add any parameters and information needed to satisfy the requirements included in the RFP. Add all items as bullet points including the section name and number.

This change includes: ☐ Additions ☒ Deletions ☐ Both

The following items are incorporated as part of the Scope of Work:

- Section 1: Project Abstract Summary

Boys & Girls Clubs of Central Florida's Joe R. Lee 21st CCLC (400b Ruffel Street, Eatonville 32751) will serve 101-150 youth grades K-5 school year and summer from Hungerford Elementary School located next door at 230 S College Ave, Eatonville, FL 32751 and other charter and private schools eligible for enrollment in the 21st Century program. Program operates 3:15-6:15 PM Mondays-Tuesdays-Thursdays-Fridays; 2:15-6:15 PM Wednesdays. Afterschool begins 8/10/22, ends 5/26/23. Full-day programming in summer operates 8:30AM-5:30PM M-F 6/5/23-7/21/23 and specific district-established holidays throughout the year. ESSA approved activities include multi-tiered evidenced-based ELA/Literacy, MATH, STEM academic interventions aligned to subgroup & individualized student needs; Healthy/Active Lifestyles HEALTHY HABITS programs stressing Fitness/Nutrition; SMART Moves drug/violence prevention programming; Academic Enrichment such as Culinary, Gardening, Science, Art. There will be 11 Adult Family Member Services events, with topics including AFMS include Strengthening Literacy Skills to Improve Jobs Prospects, Building Good Credit towards Homeownership, and Family Counseling, & Mental Health Support.

This change includes: ☐ Additions ☒ Deletions ☐ Both

The following items are incorporated as part of the Scope of Work:

- Section 4: Building Your Program Team

For example, we've had a long and fulfilling relationship with FULL SAIL UNIVERSITY –they've provided us with world-class STEAM experiences for our youth, a variety of tech field skills building from music to coding and gaming with Full Sail Labs as well as professional development for our teachers. Sharyn Thomas ~~Dr. Holly Ludgate~~ has committed to participating on our Program Team for 4 years to help guide the STEAM and college and career focuses of our grant – serving as the member from a POST-SECONDARY INSTITUTION. Having Professor Thomas ~~Dr. Ludgate~~ as part of our team meets the need that parent and teachers expressed to have STEM and engineering experiences in the program.

...

Lanee Wilcox, serves as a Senior Administrator I of Curriculum and Instruction at OCPS and brings over 20 years of educational experience working with Title I families and schools. She has committed to serving on our Program Team for 4 years. Wilcox will SERVE AS OUR MEMBER FROM THE SCHOOL DISTRICT, advocating for the Eatonville community which she has worked in for many years. ~~Tammy Speed-Hefner LMHC, MSW serves as OCPS' lead mental health expert and brings over 20 years of experience working with Title I families and schools to increase academic outcomes by~~

~~addressing social-emotional barriers at the school, household, community levels. She has committed to serving on our Program Team for 4 years. Speed-Hefner will SERVE AS OUR MEMBER FROM THE SCHOOL DISTRICT, advocating for the Eatonville community which she has worked in for many years.~~

This change includes: ☐ Additions ☐ Deletions ☐ Both

The following items are incorporated as part of the Scope of Work:

- **Section 7: Intentionally Designing Activities**

PARTNERS

6) Tammy Speed-Hefner, MSW, Mental Health Counselor, Educational Leadership: will provide specialized staff development training (2-7 workshops) for Boys & Girls Clubs of Central Florida Club 21st CCLC staff, centered on trauma-sensitive environments from 2018-present. Speed-Hefner is also leading two (2) AFMS sessions on similar topics that are caregiver-focused. Discounted rate for 4-7 workshops estimated as in-kind contribution of \$8001,350. Speed-Hefner normally charges 500.00 per session, but for this project, she is willing to partner with BGCCF for a discounted rate of \$300.00 per session.

7) Erica Williams, Curriculum Specialist from Orange County Public Schools, will lead a training for all of our staff on strategies from Assisting Students Struggling with Mathematics: Intervention in the Elementary Grades (Tier 1 Intervention) educator's guide. Williams holds her Master's in Special Education, with specialist degree in Curriculum & Instruction Management.

8) Tara Boddie licensed family counselor and educator, will lead quarterly professional development trainings for 21st CCLC staff, teaching them concrete ways of reaching and engaging students by creating a strong educator-student rapport to build a collaborative learning community. Training topics to include: a) preparation for pedagogical practices; b) meaningful instructional delivery; c) classroom management; d) knowledge of student developmental, relational and emotional needs; e) collaboration within the learning community; and f) reflective practice and assessment of skills learned. She will deliver four professional development sessions across the year.

This change includes: ☐ Additions ☐ Deletions ☐ Both

The following items are incorporated as part of the Scope of Work:

- **Section 8: Recruiting and Retaining High Quality Staff**

The full-time GRANT ACCOUNTANT holds a Bachelor's of Science in Accounting and has over 20 years of experience managing state and federal grants and adhering to GAAP standards. She will develop and maintain systems that support the financial reporting requirements of the current and proposed 21st CCLC grants; will coordinate and compile financial information to prepare internal reports, financial compliance reports, and grants billing. 85% of this position's total salary cost will be shared between five (5) BGCCF 21st CCLC academic and summer program grant sites, four of which are proposed and one of which (Levy Hughes) is continuing: Universal Orlando (15.75%), Joe R. Lee (18-15.75%), Walt Disney World (15.75%), Spring Creek (15.75%) and Levy Hughes (22%).

Appendix A

Continuing Improvement 2023-24

Cohort 20

Agency Name: Boys & Girls Clubs of Central Florida

Project Number: 48E-2444B-4P001

Program Name: Joe R. Lee Branch 21st Century Community Learning Center

This change includes: ☐ Additions ☒ Deletions ☒ Both

The following items are incorporated as part of the Scope of Work:

Section 1: Project Abstract Summary

Boys & Girls Clubs of Central Florida's Joe R. Lee 21st CCLC (400b Ruffel Street, Eatonville 32751) will serve 101-150 youth grades K-5 school year and summer from Hungerford Elementary School located next door at 230 S College Ave, Eatonville, FL 32751 and other charter and private schools eligible for enrollment in the 21st Century program. Program operates 3:05-6:05 PM Mondays-Tuesdays-Thursdays-Fridays; 2:05-6:05 PM Wednesdays. Afterschool begins 8/10/22 8/10/23, ends 5/20/2024 5/26/23. Full-day programming in summer operates 6/03/2024-7/19/2024 6/5/23-7/21/23 and specific district established holidays throughout the year. ESSA approved activities include multi-tiered evidenced-based ELA/Literacy, MATH, STEM academic interventions aligned to subgroup & individualized student needs; Healthy/Active Lifestyles HEALTHY HABITS programs stressing Fitness/Nutrition; SMART Moves drug/violence prevention programming; Academic Enrichment such as Culinary, Gardening, Science, Art. AFMS include Strengthening Literacy Skills to Improve Jobs Prospects, Building Good Credit towards Homeownership, Family Counseling, Mental Health Support.

Reason(s) for the change:

Changes to service delivery dates and times.

Section 3.7b : Intentionally Designing Activities

This change includes: ☒ Additions ☐ Deletions ☐ Both

The following items are incorporated as part of the Scope of Work:

This year, we have the following contractors to provide academic & physical fitness enhancement activities at Joe R. Lee Club. Contractors provide programming on a rotating schedule by grade level. All contractors provide their own basic equipment and supplies which are occasionally supplemented with additional items supplied by 21st CCLC. Contract Services for 2023-24 Academic Year:

- 1) COED Football and Basketball Leagues with a certified referee; this fills a community need to provide quality athletic instruction and team sports afterschool. Local private athletic teams membership are cost prohibitive for many of the families we serve so we are providing this to meet a healthy lifestyles outcome in our programming.
- 2) We are offering an "ARCADE" Series that involves coding and creating vintage video games. This program enhancement will teach targeted computer game design, introduction to coding and game creation.
- 3) STEAM Education: provided by STREAMline Science. This year they will focus on the history and evolution of technology with hands-on youth seminars.
- 4) Culinary Education Program for youth which will teach children the skills to bake and cook, measure and follow recipes and learn healthy eating and cooking habits.
- 5) Gardening Education will be provided by Fleet Farming. These education classes teach farm to table approach and show children how to work in an edible garden, grow their own food as well as learn about environmental science topics.

- 6) Sewing will be provided by Form 2 Fashion who will deliver a fashion education course focused on 80s style and themes.

For Summer Programming, the following contract program activities will enhance our full-day programming:

- 7) COED Volleyball Leagues, team sports indoors
8) ARCADE" Series that involves coding and creating vintage video games. This program enhancement will teach targeted computer game design, introduction to coding and game creation for seven weeks.
9) Gardening Education
10) STREAMline Science, hands-on STEAM activities.
11) Form 2 Fashion: merchandising or "merch" classes with an entrepreneurial and product design focus to create branded merchandise.

Reason(s) for the change:

Additions to program offerings. The details are contractor program activities for the upcoming grant year.

Section 8c: Recruiting and Retaining High Quality Staff

This change includes: ☒ Additions ☐ Deletions ☐ Both

The following items are incorporated as part of the Scope of Work:

This year, to increase the success of program implementation across all five 21st Century program sites, we created a new full-time position to assist the Senior Project Director with and to increase overall program success. The 21st CCLC Program Data Support Assistant provides assistance with tracking, attendance and deliverables, EZ Reports submissions, and inventory of 21st CCLC program materials and supplies for continuous monitoring. The role also helps with direct services to actively participating 21st CCLC students, assists 21st CCLC Teachers in delivering educational services and programs; assists Club Program Director with delivery of 21st CCLC Personal Enrichment activities; and assists with organizing, scheduling, and attending educational field trips for 21st CCLC students & their families.

Professional Development for 21st Century Staff at Joe R. Lee Club:

All 21st CCLC staff will participate in the following professional trainings over the course of the 2023-24 school year. Combined, these professional development trainings will strengthen all direct services' staff knowledge about the educational tools and techniques available to them. Trainings will assist staff in providing students with a more targeted and successful course of instruction with the goal of helping participating students close learning gaps and achieve academic success.

Erica Williams, Curriculum Specialist from Orange County Public Schools, will lead three (3) trainings for all of our staff on strategies from Assisting Students Struggling with Mathematics: Intervention in the Elementary Grades (Tier 1 Intervention). Williams holds her Master's in Special Education, with a specialist degree in Curriculum & Instruction Management. Leveled Literacy Intervention, LLI, Tier 1-3: 5 sessions will be offered. This curriculum is our chosen literacy curriculum for the year.

Fostering Positive and Meaningful Relationships with our afterschool students, Tara Boddie, licensed mental health counselor and educational specialist, will offer 3 sessions of SEL-infused educational training to increase engagement, participation and retention by successfully building relationships.

Mental Health Challenges: Supports and Services, OCPS Counselor Tammy Speed-Hefner will offer 2 sessions (bi-annual) of trainings on mental health awareness, how to recognize and address symptoms of trauma in student behavior.

Advanced Technology for Literacy and Math Instruction, 4 sessions provided by Full Sail University's Dr. Holly Ludgate for continuing digital literacy education of teachers and 21st Century staff.

Reason(s) for the change:

Addition of new position to increase the success of program implementation. New professional development opportunities.

Florida's Nita M. Lowey 21st Century Community Learning Centers Evaluation Plan

Objective Category	Objective Number	Domain	Required Objective	Required Measure
1. Academic Achievement	1.A.1	English Language Arts (ELA)	75% of students will show gains in ELA performance on the F.A.S.T.	ELA Florida Assessment of Student Thinking (F.A.S.T.) scores will be collected for all students participating in FAST.
	1.A.2	English Language Arts (ELA)	75% of students will show gains in ELA on an evidence-based progress monitoring system supported by the department's contractor	Regular progress monitoring data will be collected for students in all grades periodically
	1.A.3	English Language Arts (ELA)	75% of students will show improvement in ELA grades	<u>Student grades and progress reports</u> will be collected for all students during the school year each grading period
	1.B.1	Mathematics	75% of students will show improvement in Math performance on the F.A.S.T.	Math Florida Assessment of Student Thinking (F.A.S.T.) scores will be collected for all students participating in FAST.
	1.B.2	Mathematics	75% of students will show gains in mathematics on an evidence-based progress monitoring system supported by the department's contractor	Regular progress monitoring data will be collected for students in all grades periodically
	1.B.3	Mathematics	75% of students will show improvement in mathematic grades	<u>Student grades and progress reports</u> will be collected for all students during the school year each grading period
	1.C.	Grade Point Average (GPA)-Secondary Only	75% of students will improve their cumulative GPA by at least 0.1 point annually	GPA will be collected for all students who receive a GPA annually
2. Dropout Prevention	2.A.	Attendance/Dropout Prevention	75% of students will improve their school day attendance annually	School day attendance rate will be collected for all students annually
3. Behavior	3.A.	Behavior	75% of students will improve their behavior annually	Data report on in-school suspension and discipline referrals will be collected for all students monthly
4. Engagement/ Safe and Supportive Relationships	4.A.1	Engagement/Safe and Supportive Relationships	75% of students will increase their safe and supportive relationships with peers and adults annually	Stakeholder Surveys (day school teachers on engagement) will be collected for all students annually
	4.A.2	Engagement/Safe and Supportive Relationships	75% of students will increase their engagement in school annually	Stakeholder Surveys (day school teachers on engagement) will be collected for all students annually



FUNDING REQUEST GUIDE

Program Name:		Joe R. Lee Boys & Girls Club 21st Century Community Learning Center	
	Programing Period	Number of students that will receive 21st CCLC services in the indicated components ¹	Funding amount per school.
School Year	Yes	101-150	\$225,000.00
Summer	Yes	101-150	\$150,000.00
TOTAL			\$375,000.00
¹ The number total number of students that will receive 21st CCLC service at each target school. Anticipated number of students served for afterschool & summer, 101-150 from Hungerford Elementary School.			



2023-2024 SITE PROFILE

Agency Name	Boys & Girls Clubs of Central Florida			Project Number	48E-2444B-4P001		
Site Name	Joe R. Lee Branch				Zip Code	32751	
Site Address:	400b Ruffel Street			City	Eatonville	County	Orange
Site Contact Name:	Niketra Johnson			Phone	407-252-6560	Email	njohnson@bgccf.org

TARGET SCHOOLS									
School Name	School-wide Information			# Targeted Students					
	Grades Served by School	Enrollment	Free and Reduced Lunch Rate	Grades Served by Program	BS	AS	SUM	W	H
Hungerford Elementary	K, 1, 2, 3, 4, 5	249	100%	K, 1, 2, 3, 4, 5		101	101		101
TOTAL						101	101		101

BEFORE SCHOOL SITE OPERATIONS						
Start Date		End Date		Total Number of Service Days		
Non-service days						
	Monday	Tuesday	Wednesday	Thursday	Friday	Total hours of Before School services per typical week.
Start Time						
End Time						
Hours						

AFTER SCHOOL SITE OPERATIONS								
Start Date	8/10/2023		End Date	5/20/2024		Total Number of Service Days	173	
Non-service days	9/4/23, 11/21/23, 11/22/23, 11/23/23, 11/24/23, 12/20/23, 12/21/23, 12/22/23, 12/25/23, 12/26/23, 12/27/23, 12/28/23, 12/29/23, 1/1/24, 1/2/24, 1/3/24, 1/4/24, 1/5/24, 1/15/24, 2/19/24, 3/20/24, 3/21/24, 3/22/24							
	Monday	Tuesday	Wednesday	Thursday	Friday	Total hours of After School services per typical week.		
Start Time	3:05 pm	3:05 pm	2:05 pm	3:05 pm	3:05 pm			
End Time	6:05 pm	6:05 pm	6:05 pm	6:05 pm	6:05 pm			
Hours	3	3	4	3	3	16		
Early Release Dates	8/16/23, 8/23/23, 8/30/23, 9/6/23, 9/13/23, 9/20/23, 9/27/23, 10/4/23, 10/11/23, 10/18/23, 10/25/23, 11/1/23, 11/8/23, 11/15/23, 11/29/23, 12/6/23, 12/13/23, 1/10/24, 1/17/24, 1/24/24, 1/31/24, 2/7/24, 2/14/24, 2/21/24, 2/28/24, 3/6/24, 3/13/24, 3/27/24, 4/3/24, 4/10/24, 4/17/24, 4/24/24, 5/1/24, 5/8/24, 5/15/24			Total Service Days	35	Hours/Day	4	

WEEKEND, HOLIDAY, SCHOOL BREAK SITE OPERATIONS						
Service days	10/16/23, 10/27/23, 11/20/23, 1/8/24, 3/15/24, 3/18/24, 3/19/24					
	Holidays/Break	Total number of Holiday, School Break service days.		Saturday	Total number of Weekend service days.	
Start Time	8:30 am		Start Time			
End Time	5:30 pm		End Time			
Hours	9		Hours			

SUMMER SITE OPERATIONS								
Start Date	6/03/2024		End Date		7/19/2024		Total Number of Service Days	33
Non-service days	6/19/24, 7/04/24							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total hours of Summer services per typical week.	
Start Time	8:30 am	8:30 am	8:30 am	8:30 am	8:30 am			
End Time	5:30 pm	5:30 pm	5:30 pm	5:30 pm	5:30 pm			
Hours	9	9	9	9	9		45	

ADULT FAMILY MEMBER SERVICES			
Describe Frequency, Duration, and Dosage:	(1) 21st CCLC Program Orientation and Information Session (August) 1 Session; (2) 21st CCLC Open House (September) 1 Session; (3) Fresh Perspective: How to Support Academic & Behavioral Progress in Students- Progress Report Data (September, November, January) 3 Sessions; (4) Ole School Parenting in a New School Way (October) 1 Session; (5) The Essentials - Parent Support Vocational Improvement (October, February) 2 Sessions; (6) The Land of Milk & Honey- Financial Literacy; Credit Repair & Home Ownership (March) 1 Session; (6) Brought down to Earth- Family Counseling & Mental Health Support Program (December & April) 2 Sessions		
Total Number of Sessions	11		Total Number of Adult Family Members Served 35

STUDENT/TEACHER RATIO			
Academic Ratio	2:17		Personal Enrichment Ratio 1:20



**State of Florida
Department of Children and Families**

Ron DeSantis
Governor

Shevaun L. Harris
Secretary

December 15, 2022

Boys & Girls Clubs of Central Florida
Gary Cain
PO Box 2987
Orlando, FL 32802

Dear Gary Cain,

The Department received the required documentation for exemption from licensure pursuant to Chapter 65C-22.008 (3)(d), F.A.C. for the afterschool programs located at:

Cocoa Branch E18BR0124	814 Dixon Blvd, Cocoa FL, 32922
Bradley-Otis Family Branch E09OR0329	700 S Lakeland Ave, Orlando FL, 32805
Oviedo Branch E18SE0074	55 Adeline B Tinsley Way, Oviedo FL, 32765
Spring Creek Branch E05LA0060	44440 Spring Creek Rd, Paisley FL, 32767
Temple Terrace Branch E18BR0126	1824 Temple Ter, Melbourne FL, 32935
NE Lake Branch E05LA0053	3551 E Orange Ave, Eustis FL, 32736
South Lake Branch E05LA0054	3700 S Highway 27, Clermont FL, 34711
Leesburg Branch E05LA0061	1851 Griffin Rd Unit 1, Leesburg FL, 34748
Miller Freedom Branch E04NA0011	942259 Old Nassauville Rd, Fernandina Beach FL, 32034
Roberts Branch E04NA0013	1175 Lime St, Fernandina Beach FL, 32034
Apopka Branch E09OR0300	445 W 13th St, Apopka FL, 32703
Hughes-Levy Clubhouse E09OR0305	701 W Livingston St Bldg 900, Orlando FL, 32805
Joe R. Lee Branch E09OR0308	400B Ruffel St, Eatonville FL, 32751
Taft Branch E09OR0320	1001 4th St, Orlando FL, 32824
Universal Orlando Branch E09OR0314	5055 Raleigh St, Orlando FL, 32811
Walt Disney World Clubhouse E09OR0306	5211 Hernandez Dr, Orlando FL, 32808
West Orange Branch E09OR0311	309 S West Crown Point Rd, Winter Garden FL, 34787
Buenaventura Lakes Branch E09OS0071	501 Florida Pkwy, Kissimmee FL, 34743
Tupperware Brands Branch E09OS0072	2411 Dyer Blvd, Kissimmee FL, 34741
East Altamonte Branch E18SE0069	325 Station St, Altamonte Springs FL, 32701
West Sanford Branch E18SE0070	919 S Persimmon Ave, Sanford FL, 32771
Apopka Middle School Branch E09OR0301	425 N Park Ave, Apopka FL, 32712
Corner Lake Middle School Branch E09OR0302	1700 Chuluota Rd, Orlando FL, 32820
Freedom Middle School Branch E09OR0304	2850 W Taft Vineland Rd, Orlando FL, 32837
Hunter's Creek Middle School E09OR0307	13400 Town Loop Blvd, Orlando FL, 32837
Lakeview Middle School E09OR0309	1200 W Bay St, Winter Garden FL, 34787
Lockhart Middle School E09OR0310	3411 Dr Love Rd, Orlando FL, 32810
Meadow Woods Middle School E09OR0312	1800 Rhode Island Woods Cir, Orlando FL, 32824
Meadowbrook Middle School E09OR0313	6000 North Ln, Orlando FL, 32808
Ocoee Middle School E09OR0315	300 S Bluford Ave, Ocoee FL, 34761

2415 North Monroe Street, Suite 400, Tallahassee, Florida 32303-4190

Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

Piedmont Lakes Middle School E09OR0316	2601 Lakeville Rd # 8975 Apopka FL 32703-8975
Robinswood Middle School E09OR0317	6305 Balboa Dr, Orlando FL, 32818
South Creek Middle School E09OR0318	3801 E Wetherbee Rd, Orlando FL, 32824
Sunridge Middle School Branch E09OR0330	14455 Sunridge Blvd, Winter Garden FL, 34787
Wolf Lake Middle School E09OR0303	1725 W Ponkan Rd, Apopka FL, 32712
Horizon West Middle E09OR0322	8200 Tattant Blvd, Windermere FL, 34786
Titusville Branch E18BR0131	126 S Grannis Ave, Titusville FL, 32796
Journey West Branch E04NA0018	550974 US Hwy 1, Hilliard FL, 32046
St. Cloud Branch E09OS0110	1001 Virginia Ave, St. Cloud FL, 34769
Hamlin Middle School Branch E09OR0344	16025 Silver Grove Blvd, Winter Garden FL, 34787

65C-22.008 (3)(d), F.A.C. Any program providing care for school aged children that is operated by, or in affiliation with a national membership non-profit, or not for profit, organization that certifies membership organizations meeting the terms of section 402.301, F.S., in at least ten states, that was created for the purpose of providing youth services and youth development, that charges a membership fee for children. Such is certified by its national association as complying with the association's purposes, procedures, minimum standards and mandatory requirements. The program must notify the Department prior to operating and annually, thereafter, of any operation of before school, after school or out of school time programs, provide verification of certification and good standing by its national association, and complete an annual attestation for compliance with background screening requirements. Failure by a program to comply with such reporting, providing required verifications, and screening requirements shall result in the loss of the program's exemption from licensure.

Your request to operate the programs listed above has been reviewed and approved. This correspondence letter serves as official recognition of a national membership exemption from licensure for the forty (40) programs operated under the provisions of Chapter 65C-22.008 (3)(d), F.A.C. **The effective date of your national membership exemption from licensure is 11/06/2022 and the expiration date is 11/05/2023.**

This exemption is valid for one year and is not transferrable to another owner or any other location. In order to avoid a lapse in the program's operation, prior to the expiration date, the program must notify the Department by submitting the following updated documents:

1. Submit, on program letterhead, to the Department, advising of:
 - a. The operation of afterschool program operations and addresses of each location/site,
 - b. The age group of children being served at the programs,
 - c. The program is not or will not be designated as a Gold Seal Quality Provider,
 - d. The program is operated by or in affiliation with a national membership nonprofit or not for profit organization, and
2. Submit a certification from the national membership association stating/attesting the program(s) (list names of programs to correlate with the notification from the club) is in:
 - a. Good standing with the national membership association,
 - b. Compliance with the association's purpose (development of good character or sportsmanship, education or cultural development of minors), procedures, minimum standards, and mandatory requirements for before school, afterschool, and out of school time programs. The certification must be from a national membership organization that as of February 1, 2017, certified membership organizations in at least ten states.
3. Submit a completed/signed/notarized Affidavit of Compliance form (CF-FSP 5218) attesting that all of the program staff have been screened pursuant to 402.305 and 402.3055, F.S. as of July 1, 2016.

Please be advised that failure to comply with screening requirements shall result in the loss of the facility's exemption from licensure. If you discontinue the operation of your program, please notify the Child Care Program Office, 2415 North Monroe Street, Suite 400, Tallahassee, Florida 32303-4190.

We hope this information is helpful. If you have additional questions regarding this determination, please feel free to contact the program office at (850) 488-4900.

Thank you,

Andrew Warnock

Andrew Warnock

Operations and Management Consultant II

Cc: Daphne Harvey, Program Analyst

Richard Forrester, Regional Safety Program Manager

Ida Lewis, Licensing Supervisor

Michendy Joseph, Licensing Supervisor

Linda Halpin, Licensing Supervisor

21st Century Community Learning Centers



2023-2024 Cost Analysis Worksheet

Agency Name: Boys & Girls Clubs of Central Florida

Project Name: Joe R. Lee Branch

Per the 2020-21 Request for Proposals, applicants must maintain a cost analysis for all expenditures that ensures each cost is allowable, reasonable and necessary as required by Section 216.3475, F.S. A cost analysis must be included in the application as an attachment for the following cost items:

- salaries of the agency leadership positions if any portion of that salary is included in the program budget.
- equipment with a unit cost of \$1,000 or more
- contractors with an agreement totaling \$5,000 or more on an annual basis.

Instructions: Please conduct a cost analysis for each applicable line item in your budget outlined in the DOE 101S that fits the categories above. For each expenditure, please list the vendor or name of each applicable line item, the vendor or source of the quote, the actual quoted amount, your agency's selection, your rationale for selection and, if applicable, whether the vendor has been suspended or debarred. Please attach supporting documentation for each line item.

Account Title From DOE 101S	Vendor or Source Name #1	Amount of Quote #1	Vendor or Source Name #2	Amount of Quote #2	Vendor or Source Name #3	Amount of Quote #3	Which vendor or amount did you select?	Why did you select this vendor or amount?	According to SAM.gov, has this vendor been suspended or debarred?
Contract Service: Healthy Habits Good Nutrition Culinary Academic Enhancement Activities	Clark's Catering	Afterschool \$80 X 6hrs X 10 weeks = \$4,800 \$80 X 6hrs X 8 days = \$3,840 Total = \$8,640	Publix Aprons	\$55 per student per class. \$55/student x 101 students x 1 class x 16 weeks = \$88,880	Truffles & Trifles	\$75 per student per class. \$75/student x 101 students x 1 class x 16 weeks = \$101,200	Clark's Catering	In the Orlando area, costs for kids' chef & cooking programs run expensive. For the frequency, breadth and duration of service (6 hours/week for 6 weeks serving 101 Club members) our students are receiving incredible benefit and enrichment in Healthy Eating Habits, food preparation and nutritional knowledge. In comparison, similar programs charge up to 10 times what this vendor is charging, for fewer hours of service. Also, there are very few service providers that would come on site to perform all the programming as Clark's Catering is designed to do. Food cost, materials and most supplies are included.	No

Contract Service: STEAM Education	STREAMline	<p>Afterschool \$880 x 3 = \$2640</p> <p>Summer \$70 x 6 hours x 7 weeks = \$5580</p> <p>Total = \$8220</p>	Mad Science	<p>Minimum cost: \$13/class x 101 students x 8 weeks = \$17,504</p> <p>OR \$199/5- week class X 101 students = \$20,099</p>	Orlando Science Center	<p>\$475 per class of 32 students. We would need 3 classes to accommodate 101 students x 3 hours x 7 weeks = \$9,975</p> <p>Summer: \$250 x 6 classes x 7 weeks = \$10,500</p> <p>Additional \$180 for mileage for 2 semesters (calculated at \$1.60 per mile.</p> <p>Total = \$20,835</p>	STREAMline	<p>For our STEM activities, we selected STREAMline for their use of Certified Teachers, high quality, hands-on interactive programming, that is designed specifically for thematic units and creative ideas. They are just as in-depth and breadth of subjects, and also that this vendor provides services on-site, thus saving our program the transportation fees for field trips to the Orlando Science Center or other like STEM programs.</p> <p>We researched other afterschool STEM enrichment programs but did not find anything comparable in price.</p>	No
Contract Service: Sewing Program	Form 2 Fashion	<p>80's Fashion Course: \$8/hr. x 101 = \$808</p> <p>MERCH Creative Goods Designers Class: \$85/hr. x 6hrs x 7 days = \$3570</p> <p>Total: \$4378</p>	JoAnn's Fabric	<p>\$10 per kid per class</p> <p>\$10 x 101 Students x 8 hours = \$8080</p>	Sewing Studio	<p>Range from \$10-\$40 per student. Depending on skills and technique taught. Classes could range from \$9,600-\$38,400 for up to 4 classes for each student.</p>	Form2 Fashion	<p>BGCCF has worked with Form 2 Fashion for many years. We know the quality of services that will be offered that are able to adapt to the needs of all students.</p> <p>Courses are being offered at a competitive, 65% discounted rate (\$50/hour). Excluded materials and supplies.</p>	No

Contract Services: Fitness & Health	Brand Name Athletes (BNA) Sports (501c3)	<p>BNA Sports (\$17,556) COED Football League Grades K-5th (\$10,240) 4 Certified Coaches \$17.50 X 6 hrs. X 12 weeks = \$5,040 Sporting Equipment per athlete 101 @ \$26.53 = \$2,680 Certified Referee \$35/hr. X 6hrs X 12 weeks= \$2,520</p> <p>COED Basketball League K-5th (\$7,316) 2 Certified Coaches \$17.50 X 6 hours X 12 weeks = \$2,520 Sporting Equipment per athlete 101 @ \$22.53= \$2,276 Certified Referee \$35/hr. X 6hrs X 12 weeks = \$2,520</p>	Cortiz Fitness	<p>\$49 a month per kid. With a \$5 off for each sibling.</p> <p>\$49 x 101 students x 4 months - \$75 discount = \$19,721 total for an 12- week program.</p>	Darwin Fitness	<p>\$55 for each hour per 5 students. \$11 per student each hour.</p> <p>\$11 x 6 hours x 12 weeks x 101 students = \$79,992</p>	Brand Name Athletes	<p>BGCCF partnered with Brand Name Athletes this summer for an interactive, virtual model program that proved very successful and beneficial for both students and staff.</p> <p>They provide tailored services consistently for school aged children both virtual and or face to face as needed with a 50% discount and were willing to provide Staff Development Classes to all Program Staff.</p>	No
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Contract Services: Gardening Classes	LEU Garden	<p>Ages: 5-12 years old</p> <p>Fee per student: \$285 plus online fees (includes \$255 per student plus online fees)</p> <p>Total = \$28,785</p>	Florida School of Holistic Living	<p>Tuition \$25 per person</p> <p>101 X \$25 = \$2,525 per class x 2 hours per week x 30 weeks = \$151,500</p>	Fleet Education Services	<p>Fleet Farming Gardening</p> <p>\$62.50 X 2hrs X 30 weeks = \$4,688</p> <p>Summer \$37.50 X 6 hrs. X 7 weeks = \$1,575</p> <p>Total \$6263</p>	Fleet Education Services	<p>For our Gardening activities, we selected Fleet Farming Education for its use of skilled trained professionals with urban youth experience and high quality hands-on interactive programming.</p> <p>Their seasonal gardening approach to implementing designed gardens for our spaces along with creative ideas and resources.</p>	NO
Contract Services: Academic Games	O.M.G.	<p>ARCADE-Academic Gaming (Youth) = \$124.50 X 6hrs X 8 weeks = \$5,976</p> <p>ARCADE-Academic and Physical Fitness Games \$124.50 X 8hrs X 7 weeks = \$5,208</p> <p>Total= \$11,184</p>	Adventure Academy	<p>\$45 per year/ per student x 101 students</p> <p>= \$4,545</p>	Prodigy	<p>\$11.25 a month/ per student (101) X 9 months = \$10,226</p> <p>(only one online app with no direct instruction)</p>	O.M.G.	<p>OMG offers provides Full time Computer Programming geared for Academic Enrichment and Physical Fitness Supplements. Their program provides access to a variety of subscription-based programs such as Adventure Academy, Prodigy, Legends if Learning and VR Sports Academy that our clubs and students would otherwise pay per student, monthly or yearly. In addition, this company is fully equipped with computers and VR equipment and manned by their own staff. OMG offers a fully inclusive program model that works well with rotating students and supporting the academic and physical needs of our students.</p>	

Project Performance Accountability Information, Instructions, and Form

NOTE: The following pages are included in the RFA (DOE 900D) template and are to be completed by the applicant.

The Florida Department of Education has a standardized process for preparing applications for discretionary funds. This section of the RFA, Project Performance Accountability, is to ensure proper accountability and compliance with applicable state and federal requirements.

The Department's project managers will:

- track each project's performance based on the information provided and the stated criteria for successful performance
- verify the receipt of required deliverables prior to payment

For projects funded via Cash Advance, the Department's project managers will verify that the project activities/deliverables are progressing in a satisfactory manner, consistent with the Scope of Work/Project Narrative and Performance Expectations, on a quarterly basis.

The Scope of Work/ Project Narrative must include the specific tasks that the grantee is required to perform.

Deliverables will:

- be directly linked to a specific line item/cost item that in turn links to the specific task/activity/service
- identify the minimum level of service to be performed
- be quantifiable, measureable, and verifiable. (*how many, how often, duration*). Effectiveness (*a method demonstrating the success such as a scale goals to be attained is necessary*). Evidence or proof that the activity took place (*Examples of deliverables: documents, manuals, training materials and other tangible product to be developed by the project, training & technical assistance and the method of provision, number of clients or individuals served, the method of providing the service and frequency*). Criteria for acceptance may vary based on the services being provided. Specific criteria will need to be developed by the program office, communicated to the provider, articulated in the deliverable form and will become part of the project award.
- be due on the 5th day of each month.
- be reviewed and monitored to determine compliance with the program requirements.
- be timely and accurate submission of deliverables will be considered to determine subrecipient performance.

Financial Consequences

The grant manager shall periodically review the progress made on the activities and deliverables listed.

EDGAR 34 CFR 80.43(a), states, "If a grantee or subrecipient materially fails to comply with any term of an award, whether stated in a federal statute or regulation, an assurance, in a state plan or application, a notice of award, or elsewhere, the awarding agency may take one or more of the following actions, as appropriate in the circumstances:

- (1) Temporarily withhold cash payments pending correction of the deficiency by the grantee or subrecipient or more severe enforcement action by the awarding agency,
- (2) Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance,
- (3) Wholly or partly suspend or terminate the current award for the grantee's or subrecipient's program,
- (4) Withhold further awards for the program, or
- (5) Take other remedies that may be legally available."

Projects identified as high risk by FDOE may be subject to additional conditions as identified in the FDOE Green Book, Section G.

Documentation submitted to support the completion of tasks will be reviewed on a monthly basis within five (5) days of submittal or the listed due date. Financial consequences will be applied as follows:

- **Cohorts 18 and 19 (programs entering years 4 or 5 of funding)**
 - Must meet 95% of their targeted attendance as proposed in the Funding Request Guide. If attendance falls below this level, the program will be funded proportionally to the reported average daily attendance (ADA).
- **Cohort 20 programs (programs entering year 2 of funding)**
 - Must stay within their targeted attendance range as proposed in the funding request for which funding was calculated. If a program falls below this range, the program will be funded at the range that meets the average daily attendance reported.
- All programs that do not complete the proposed adult family member activities may receive a reduction in funding of one-half (.5) percent per occurrence.
- All programs that do not submit the Summative Evaluation Report, in an acceptable form within the given time frame as approved by the 21st CCLC Program Office, will not receive any additional funding until all reporting obligations have been met and deemed acceptable by the Program Office.
- Projects that do not meet their evaluation performance goals as indicated on their most recent approved application may not be eligible to participate in the department's next 21st CCLC competition.
- Projects that do not report program and evaluation data into the online system designated by the Florida Department of Education will not be eligible to participate in the department's next 21st CCLC competition.

Programs that improve attendance may be eligible for an increase in funding up to the originally proposed level of service. Programs will have to provide documentation to support sustained attendance for a minimum of 90 days before requests may be considered by the 21st CCLC program office.

Demonstrated performance of the required deliverables, as well as the timely submission of the documentation to evidence the completion of tasks, will be considered in the development of funding recommendations for subsequent years and funding recommendations for other 21st CCLC Request for Proposals.

Project Performance Accountability Form

Definitions

- **Scope of Work** - The major tasks that the grantee is required to perform.
- **Tasks** - The specific activities performed to complete the Scope of Work.
- **Deliverables** - The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable.
- **Evidence** - The tangible proof.
- **Due Date** - Date for completion of tasks.

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: August 1-31, 2023</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> • student attendance count • number of hours of programming per student and/or family, • participant data update 	September 5, 2023
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: September 1-30, 2023</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> • student attendance count • number of hours of programming per student and/or family, • participant data update 	October 5, 2023
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: October 1-31, 2023</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> • student attendance count • number of hours of programming per student and/or family, • participant data update 	November 5, 2023

Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: November 1-30, 2023</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> • student attendance count • number of hours of programming per student and/or family, • participant data update 	December 5, 2023
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: December 1-31, 2023</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> • student attendance count • number of hours of programming per student and/or family, • participant data update 	January 5, 2024
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: January 1-31, 2024</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> • student attendance count • number of hours of programming per student and/or family, • participant data update 	February 5, 2024
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: February 1-28, 2024</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> • student attendance count • number of hours of programming per student and/or family, • participant data update 	March 5, 2024
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the	<u>Period: March 1-31, 2024</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> • student attendance count • number of hours of programming per 	April 5, 2024

the narrative scope of work.	program as indicated on the Site Profile Worksheet.	<ul style="list-style-type: none"> student and/or family, participant data update 	
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: April 1-30, 2024</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> student attendance count number of hours of programming per student and/or family, participant data update 	May 5, 2024
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: May 1-31, 2024</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> student attendance count number of hours of programming per student and/or family, participant data update 	June 5, 2024
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: June 1-30, 2024</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> student attendance count number of hours of programming per student and/or family, participant data update 	July 5, 2024
Provide academic enrichment, a broad array of additional services and family literacy and related educational development as indicated in the narrative scope of work.	Implement the 21st CCLC program in a safe and easily accessible environment for students and adult family members eligible for the program as indicated on the Site Profile Worksheet.	<u>Period: July 1-31, 2024</u> All subrecipients must submit via the department's online system, a monthly <ul style="list-style-type: none"> student attendance count number of hours of programming per student and/or family, participant data update Year-end Summative Evaluation Report 	August 5, 2024

**FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM**

A) Name of Eligible Recipient/Fiscal Agent:

B) DOE Assigned Project Number:

C) TAPS Number:

Boys & Girls Clubs of Central Florida, Inc. - Joe R. Lee Branch

48E-2444B-4P001

24B036

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
	60010	FT Salaries: 21st CCLC Senior Project Director The Senior Project Director is responsible for leading, implementing, and coordinating entire 21st CCLC Program at 5 Club sites over 5 grants through direct services. These responsibilities will include: • Managing/leading 21st CCLC staff to ensure carrying out their 21st Century duties. • Creating & maintaining safe environment for children and adults within the program space. • Communicating with parents & school personnel regarding student behavior. • Supervising Site Coordinator & teachers across 5 Club sites to ensure all student testing data is collected and program reports are completed, while also meeting grant requirements. • Completing monthly deliverables and helping programs meet grant objectives. • Ensuring implementation of activities that inspire participation. • Creating plans of action when solving problems and for program improvement. • Assisting in program curriculum development and implementation. • Providing professional development to staff so grant goals and objectives can be met. • Creating systems & best practices for program & staff for grant/paperwork management. • Developing partnerships with community and targeting schools for the advisory board. Annual Salary: \$74,858 Salary is shared by five (5) grant sites. Percentage total of 100% of the salary will be charged across the five grants. Salary will be split 15% for Joe R. Lee Club , 15% for Universal Orlando Club, 15% for Walt Disney World Club, 25% for Spring Creek Club (all Cohort 20), and 30% for Levy-Hughes Club (Cohort 18). $\$2,879.16/\text{pay period} \times 26 \text{ periods} \times .15 = \$11,229$ 2% Administration = \$225	0.15	\$ 11,229	100%			
	61010	Fringe Benefits: Senior Project Director - Insurance BGCCF pays 90% of employee's healthcare premium, 100% of long-term disability premium and life insurance up to 2 times employee's salary. Each calculation is different because disability insurance premium is based on employee's age and life insurance premium is based on employee's salary. $\$640.13/\text{month} \times 12 \text{ months} \times .15 = \$1,152$ 2% Administration = \$23		\$ 1,152	100%			
	61020	Fringe Benefits: Project Director - Retirement BGCCF offers 7% of salary base contribution to all employees after one year of employment. $\$11,229 \times .07 = \786 2% Administration = \$16		\$ 786	100%			
	61090	Fringe Benefits: Project Director - Worker's Compensation Calculated at 1.06% of salaries. $\$11,229 \times .0106 = \119 2% Administration = \$2		\$ 119	100%			

	61200	Fringe Benefits: Project Director - FICA Calculated at 7.65% of salaries $\$11,229 \times .0765 = \859 2% Administration = \$17		\$ 859	100%			
	60010	FT Salaries: JRL Club Service Director Responsible for developing the personal enrichment curriculum for use at the 21st CCLC site & overseeing 21st CCLC operations within framework of Club operations, including student check-in, class transitions/dismissal. The SD will ensure the entry and accuracy of student records, including attendance and demographics (SOLE Responsibility). The SD will recruit and register students to attend 21st CCLC program and will recruit volunteers to assist with 21st CCLC program implementation where applicable (SOLE Responsibility). The SD will also assist with development of 21st CCLC schedule of activities and then help secure space for these activities. (SHARED Responsibility with Project Director and Site Coordinator for enrichment activities only). The SD will define the program staff training needs. (SHARED Responsibility with Project Director). The SD will communicate directly with 21st CCLC students and parents, providing support and encouragement in the program. (SHARED Responsibility with Project Director). The SD will also disseminate program information to the community, assist in the development of family/community partnerships, and organize all 21st CCLC parent/family events (SHARED Responsibility with Project Director). Remaining 70% of salary will be covered by BGCCF. Annual Salary: \$61,000 Position will work for 21st CCLC average of 14 hours per week or 28 hours per pay period = .30 $\$2,346.15/\text{bi-weekly} \times 26 \text{ pay periods} \times .30 = \$18,300$	0.3	\$ 18,300	100%			
	61010	Fringe Benefits: JRL Club Service Director - Insurance BGCCF pays 90% of employee's healthcare premium, 100% of long-term disability premium and life insurance up to 2 times employee's salary. Each calculation is different because disability insurance premium is based on employee's age and life insurance premium is based on employee's salary. $\$640.13/\text{month} \times 12 \text{ months} \times .30 = \$2,304$		\$ 2,304	100%			
	61020	Fringe Benefits: JRL Club Service Director - Retirement BGCCF offers 10.5% of salary base contribution to all employees after one year of employment. $\$18,300 \times .105 = \$1,921$		\$ 1,921	100%			
	61090	Fringe Benefits: JRL Club Service Director - Worker's/Unemployment Compensation Calculated at 1.06% of salaries. $\$18,300 \times .0106 = \194		\$ 194	100%			
	61200	Fringe Benefits: JRL Club Service Director - FICA Calculated at 7.65% of salaries. $\$18,300 \times .0765 = \$1,400$		\$ 1,400	100%			

60010	<p>FT Salaries: Site Coordinator 21st CCLC Site Coordinator provides direct services to actively participating 21st CCLC afterschool students in all 21st CCLC Academic & Personal Enrichment activities as written in 21st CCLC plans, including collaborating with target school (Hungerford), liaising with Program Team and maintaining ongoing changes in EZReports, data collection and reporting. Site Coordinator will lead staff and deliver student instruction/activities and serve as substitute as needed. (SOLE Responsibility). Site Coordinator supports the implementation of planning Monday - Friday to include enrichment activity planning and secures space for activities. (SHARED Responsibility with Club Service Director). Coordinator also determines what type of cultural enrichment activities will be offered on Fridays (SOLE Responsibility). Remaining 25% of salary will be covered by BGCCF.</p> <p>Annual Salary: \$41,600 Paid by 21st CCLC: \$41,600 x .75 = \$31,200 Paid by BGCCF: \$41,600 - \$31,200 = \$10,400 Hourly Rate: \$20/hour x 30 hrs./week = \$600/wk. \$1,200/bi-weekly x 26 pay periods = \$31,200</p>	0.75	\$ 31,200	100%			
61010	<p>Fringe Benefits: Site Coordinator - Insurance BGCCF pays 90% of employee's healthcare premium, 100% of long-term disability premium and life insurance up to 2 times employee's salary. Each calculation is different because disability insurance premium is based on employee's age and life insurance premium is based on employee's salary.</p> <p>\$640.13/month x 12 months x 75% = \$5,761</p>		\$ 5,761	100%			
61020	<p>Fringe Benefits: Site Coordinator - Retirement BGCCF offers 7% of salary base contribution to all employees after one year of employment. 21st CCLC budget calculations are based on average 1% employee contribution for total 8% employer contribution.</p> <p>\$31,200 x .07 = \$2,184</p>		\$ 2,184	100%			
61090	<p>Fringe Benefits: Site Coordinator - Worker's Compensation Calculated at 1.06% of salaries.</p> <p>\$31,200 x .0106 = \$331</p>		\$ 331	100%			
61200	<p>Fringe Benefits: Site Coordinator - FICA Calculated at 7.65% of salaries.</p> <p>\$31,200 x .0765 = \$2,387</p>		\$ 2,387	100%			
60010	<p>FT Salaries: 21st CCLC Grant Accountant Grant Accountant develops and maintains systems that support the financial reporting requirements of the 21st CCLC grants; coordinates and compiles financial information to prepare internal reports, financial compliance reports, and grants billing. 85% of total salary cost to be shared between five (5) BGCCF 21st CCLC Grant sites at the following rates: 15.75% each for Joe R. Lee, Spring Creek, Universal Orlando, Walt Disney World, and 22% for Levy-Hughes Clubhouse. The remaining 15% of the salary will be covered by BGCCF.</p> <p>Annual Salary: \$64,260 \$2,471.53/bi-weekly x 26 pay periods x .1575 = \$10,121 100% Administration = \$10,121</p>	0.1575	\$ 10,121	100%			

	61020	Fringe Benefits: Grant Accountant - Insurance BGCCF pays 90% of employee's healthcare premium, 100% of long-term disability premium and life insurance up to 2 times employee's salary. Each calculation is different because disability insurance premium is based on employee's age and life insurance premium is based on employee's salary. $640.13/\text{month} \times 12 \text{ months} \times .1575 = \$1,210$ 100% Administration = \$1,210		\$	1,210	100%			
	61010	Fringe Benefits: Grant Accountant - Retirement BGCCF offers 7% of salary base contribution to all employees after one year of employment plus additional 4% matching. 21st CCLC budget is based on actual employee contribution of 4% for total 11% retirement contribution. $\$10,120 \times .11 = \$1,113$ 100% Administration = \$1,113		\$	1,113	100%			
	61090	Fringe Benefits: Grant Accountant - Worker's Compensation Calculated at 1.06% of salaries. $\$10,120 \times .0106 = \107 100% Administration = \$107		\$	107	100%			
	61200	Fringe Benefits: Grant Accountant - FICA Calculated at 7.65% of salaries. $\$10,120 \times .0765 = \774 100% Administration = \$774		\$	774	100%			
	60010	FT Salaries: 21st CCLC Program Data Support Assistant Provides Data Support for EZReports and Inventory of materials and supplies that allow direct services to actively participating 21st CCLC students, assist 21st CCLC Teachers in delivering educational services & programs; assist Club Program Director with delivery of 21st CCLC Personal Enrichment activities; assist with educational field trips specifically for 21st CCLC students & their families. Annual Salary: \$44,720 $\$1720 \times 26 \text{ pay periods} \times .15 = \$6,708$ 50% Administration = \$3354	0.15	\$	6,708				
	61020	Fringe Benefits: 21st CCLC Program Data Support Assistant - Insurance BGCCF pays 90% of employee's healthcare premium, 100% of long-term disability premium and life insurance up to 2 times employee's salary. Each calculation is different because disability insurance premium is based on employee's age and life insurance premium is based on employee's salary. $\$640.13 \times 12 \text{ months} \times .15 = \$1,152$ 50% Administration = \$576		\$	1,152				
	61010	Fringe Benefits: 21st CCLC Program Data Support Assistant - Retirement BGCCF offers 7% of salary base contribution to all employees after one year of employment. 21st CCLC budget calculations are based on average 1% employee contribution for total 8% employer contribution. $\$6,708 \times .08 = \536 50% Administration = \$268		\$	536				
	61090	Fringe Benefits: 21st CCLC Program Data Support Assistant - Worker's Compensation Calculated at 1.06% of salaries. $\$6,708 \times .0106 = \71 50% Administration = \$36		\$	71				

	61200	Fringe Benefits: 21st CCLC Program Data Support Assistant - FICA Calculated at 7.65% of salaries. $\$6,708 \times .0765 = \513 50% Administration = \$257		\$ 513				
	60040	PT Wages: JRL Support Staff Lead Program Counselor (Lead PC) will be responsible for implementation and day-to-day management of any behavioral needs or identified learning barriers of the 21st CCLC students. Lead PC will provide direct services to actively participating students, assisting teachers in providing educational services and activities; assist Site Coordinator with delivery of 21st CCLC Personal Enrichment activities to actively participating students; will provide direct communication with students parents and school based teachers based on collaboration data in regards to academic and behavioral progress and assignments, help students thrive in a safe environment, promote developmental interpersonal skills to build positive relationships with peers, adults and community. Lead PC will also be responsible for implementation and day-to-day management of social emotional learning needs of the 21st CCLC students. Lead Program Tutor Assistant (Lead PTA) responsible for implementation and daily facilitation of DreamBox Software instruction using web-based core curriculum learning software and share the same responsibilities as the PTA. Program Tutor Assistants (PTAs) will provide direct services to actively participating 21st CCLC students, assisting teachers in providing educational services programs; will assist 21st CCLC Contractors with delivery of Personal Enrichment activities to actively participating students. JRL Lead Program Counselor (Lead PC) = \$12,588 Afterschool: 1 x 2.5 hr. x 173 days x \$19/hr. = \$8,218 Weekend/Holiday: 1 x 8 hrs. x 7 days x \$19/hr. = \$1,064 Summer: 1 x 5 hr. x 33 days x \$19/hr. = \$3,135 Planning/Professional Development: 1 x 1 hr. x 9 days x \$19/hr. = \$171 Lead Program Tutor Assistant (ALL PTAs) = \$15,264 Afterschool: 1 x 3 hrs. x 173 days x \$18/hr. = \$9,342 Weekend/Holiday: 1 x 8 hrs. x 7 days x \$18/hr. = \$ 1,008		\$ 82,674	100%			
		Summer: 1 x 8 hrs. x 33 days x \$18/hr. = \$4,752 Professional Development: 1 x 1 hr. x 9 days x \$18/hr. = \$162 Program Tutor Assistants (4) = \$54,822 Afterschool: 4 x 2.9 hrs. x 173 days x \$17/hr. = \$34,116 Weekend/Holiday: 4 x 4.5 hrs x 7 days x \$17/hr. = \$2,142 Summer: 4 x 8 hrs x 33 days x \$17/hr. = \$17,952 Professional Development: 4 x 1 hr x 9 days x \$17/hr. = \$612						
	61090	Fringe Benefits: JRL Support Staff - Workers Compensation Calculated at 1.06% of salaries. $\$82,674 \times .0106 = \864		\$ 876	100%			
	61200	Fringe Benefits: JRL Support Staff - FICA Calculated at 7.65% of salaries. $\$82,674 \times 7.65\% = \$6,325$		\$ 6,325	100%			

60040	<p>PT Wages: JRL Certified Teachers Hourly certified teachers for afterschool and holidays will direct educational services and provide actively participating 21st CCLC students with proposed PBL activities and Homework Hero homework assistance as well as work with parents as needed. Will attend and participate in professional development opportunities. Certified teachers work Monday through Thursday, plus holidays/weekends, summer, and Adult Family Member Events.</p> <p>JRL Lead Teacher Total = \$19,360 Afterschool: 1 x 3 hrs. x 139 days x \$31/hr. = \$12,927 Weekend/Holiday: 1 x 4.5 hrs. x 7 days x \$31/hr. = \$977 Summer: 1 x 6 hrs. x 26 days x \$31/hr. = \$4,836 Staff Development: 1 x 1 hr. x 9 days x \$31/hr. = \$279 Adult Family Member Events: 1 x 1 hr. x 11 events x \$31/hr. = \$341</p> <p>21st CCLC Certified Teachers = \$50,955 Afterschool Teacher: 3 x 2.5hrs x 139 days x \$30/hr. = \$31,275 Dance Teacher: 2 hrs X 36 days X \$40/hr = \$2,880 Summer Teachers: 3 x 6 hrs. x 26 days x \$30/hr. = \$14,040 Staff Development: 4 x 1 hr. x 9 days x \$30/hr. = \$1,080 Dance Teacher (Summer): 6 hrs x 7 days X \$40/hr = \$1,680</p>		\$	70,315	100%			
61090	<p>Fringe Benefits: JRL Certified Teachers - Worker's Unemployment Compensation Calculated at 1.06% of salaries.</p> <p>\$70,315 x .0106 = \$745</p>		\$	745	100%			
61200	<p>Fringe Benefits: JRL Certified Teachers - FICA Calculated at 7.65% of salaries.</p> <p>\$70,315 x .0765 = \$5,379</p>		\$	5,379	100%			
64020	<p>Pre-Employment Expenses: Employee Background Screening To pay for Level II background checks and DCF-mandated drug tests for 18 21st CCLC budgeted staff & contractors and 15% allowance (3) for additional background checks needed due to staff turnover during grant year.</p> <p>7 program staff Level II background checks x \$54.25/person = \$380 7 program staff DCF-mandated drug tests x \$40/person = \$280</p>		\$	660	100%			
67510	<p>Office Supplies To purchase consumable office supplies needed for the 21st CCLC Project Director, Club Program Director, and Teachers to operate the 21st CCLC program.</p> <p>\$100/month x 12 months = \$1,200 45% Administration = \$540</p>		\$	1,200	100%			

	67830	<p>Other Expenses: Utilities</p> <p>Joe R. Lee Club's annual utility cost is \$26,700. 2022-23 21st CCLC programming takes place on the youth (K-5) side of the building, which is 50% of the overall square footage of the facility. The Club operates for 5 hours per day during the school year and 9 hours per day during Summer and Weekend/Holiday programming. The days of operation are the same for the Club and the 21st CCLC Program, with an additional 9 Prep days throughout the programming year when we meet with staff and lead teachers for planning, review and program scheduling.</p> <p>Club operating hours = 1,271 School Year: 5 hours per day x 175 days = 875 Weekend/Holiday: 9 hours per day x 7 days = 63 Summer: 9 hours per day x 33 days = 297 Prep: 4 hours per day x 9 days = 36</p> <p>21st CCLC operating hours = 938 (75% of 1,271) School Year: 3 hours per day (Afterschool) x 134 days = 402 School Year: 4 hours per day (Early Release) x 35 days = 140 Weekend/Holiday: 9 hours per day x 7 days = 63 Summer: 9 hours per day x 33 days = 297 Prep: 4 hours per day x 9 days = 36</p> <p>\$26,700 x 75% (hourly usage) x 50% (facility space) = \$10,013 100% Administration = \$10,013</p>		\$	10,013	100%			
	64030	<p>Contract Service: Janitorial Service</p> <p>Joe R. Lee Club's annual total for daily cleaning is \$31,500. 2022-23 21st CCLC programming takes place on the youth (K-5) side of the building, which is 50% of the overall square footage of the facility. The Club operates for 5 hours per day during the school year and 9 hours per day during Summer and Weekend/Holiday programming. The days of operation are the same for the Club and the 21st CCLC Program, with an additional 9 Prep days throughout the programming year when we meet with staff and lead teachers for planning, review and program scheduling.</p> <p>Club operating hours = 1,271 School Year: 5 hours per day x 175 days = 875 Weekend/Holiday: 9 hours per day x 7 days = 63 Summer: 9 hours per day x 33 days = 297 Prep: 4 hours per day x 9 days = 36</p> <p>21st CCLC operating hours = 938 (75% of 1,271) School Year: 3 hours per day (Afterschool) x 134 days = 402 School Year: 4 hours per day (Early Release) x 35 days = 140 Weekend/Holiday: 9 hours per day x 7 days = 63 Summer: 9 hours per day x 33 days = 297 Prep: 4 hours per day x 9 days = 36</p> <p>\$31,500 x 75% (hourly usage) x 50% (facility space) = 11,813</p>		\$	11,813	100%			

	64030	<p>JRL Contract Service: Professional Development for 21st CCLC Staff</p> <p>All 21st CCLC staff will participate in the following professional trainings over the course of the 2023-24 school year. Combined, these professional development trainings will strengthen all direct services staff knowledge about the educational tools and techniques available to them to provide their 21st CCLC students with a more targeted and successful course of instruction, thereby helping participating students close their learning gaps and achieve academic success.</p> <p>-- Everyday Math and Assisting Students Struggling with Mathematics: Intervention in the Elementary, Erica Williams: 3 sessions x \$300 = \$900</p> <p>-- Leveled Literacy Intervention, LLI, Tier 1-3: 5 x \$125 = \$625</p> <p>-- Fostering Positive and Meaningful Relationships with our afterschool students, Tara Boddie: 3 sessions x \$300 = \$900</p> <p>-- Bringing Back Ole School Teaching in a New School Way (1) \$300 = \$300</p> <p>-- Mental Health Challenges: Supports and Services, OCPs's Tammy Speed-Hefner: 2 sessions (bi-annual) x \$300 = \$600</p> <p>-- Advanced Technology for Literacy and Math Instruction Implementation and Enrichment Outcomes, Full Sail University's Dr. Holly Ludgate: 4 Sessions x \$300 = \$1200 / 4 grants = \$300 per grant</p>		\$ 3,625	100%			
	64030	<p>JRL Contract Service: Parental Activities - Family Enrichment</p> <p>21st CCLC program plans to offer the following Adult Family Member activities to all 21st CCLC parents and family members. The following activities will be provided by our 21st CCLC Senior Project Director, Site Coordinator and or Lead Teacher at our JRL Site. (1) Program Orientation and Information Session -August. (2) Open House - September. (3) How to support Academic & Behaviors Progress in students with use off Progress Report Data - September, November and January. (4) Understanding Academic Language -October. In addition, our JRL program will offer the following events through contracted services partners to provide these services to all 21st CCLC families at no charge: (5) Strengthening Parents' Literacy Skills to Increase Job Prospects, Contractor TBD (price listed is as recommended by the agency) -October and February. (6) Credit and Homeownership Informational, Crystal Taylor Realtor -March. (7) Family Counseling & Mental Health Support Program, Tara Boddie & Tammy Speed-Hefner -December and April.</p> <p>--Ole School Parenting in a New School Way -October and February: 2 sessions x \$300 = \$600</p> <p>--Starting a Business & Homeownership Informational -March: 1 event x 2 hrs. x \$300/hr. = \$600</p> <p>--Family Counseling & Mental Health Support Program -December and April: 2 sessions x \$300 = \$600</p>		\$ 1,800	100%			

64030	<p>JRL Contract Services: Academic & Physical Fitness Enhancement Activities</p> <p>Listed Contractors will provide 6 hours/week exclusively for JRL 21st CCLC students, including interactive activities and instruction for Academic Enrichment opportunities. Early Release Enhancement Activities will provide direct instruction and activities following an established curriculum exclusively to actively participating JRL 21st CCLC students during 21st CCLC program hours. This is accomplished by having a rotating schedule by grade level. All contractors provide their own basic equipment and supplies which are occasionally supplemented with additional items supplied by 21st CCLC.</p> <p>Afterschool = \$36,468 BNA Sports (\$10,240 + \$7,316 = \$17,556) COED Football League Grades K-5th (\$10,240) 4 Certified Coaches \$17.50 x 6 hours x 12 weeks = \$5,040 Sporting Equipment per athlete: 101 students @ \$26.53/ea = \$2,680 Certified Referee \$35/hr. x 6 hrs x 12 weeks = \$2,520 COED Basketball League K-5th (\$7,316) 2 Certified Coaches \$17.50 x 6 hours x 12 weeks = \$2,520 Sporting Equipment per athlete: 101 students @ \$22.53 = \$2,276 Certified Referee \$35/hr. x 6 hrs x 12 weeks = \$2,520</p> <p>ARCADE- Academic Games (Youth): \$124.50/hr x 6 hrs x 8 weeks = \$5,976 STREAMline Science: Evolution of Technology (Youth Seminars) \$8.71 x 101 students = \$880 x 3 Seminars = \$2,640 Seed Clark's Culinary Program (Youth): \$80/hr x 6 hrs. x 10 weeks = \$4,800 Gardening (Youth): \$62.50 x 2.5hrs X 30 weeks = \$4,688 Form 2 Fashion- Fashion Ed Course- The 80's: \$8 x 101 students = \$808</p>		\$	59,595	100%			
	<p>Summer = \$23,127 BNA Sports = \$4,944 COED Volleyball League Grades K-5th (\$4,944) 3 Certified Coaches \$17.50 x 6hrs x 7 weeks = \$2,205 Sporting Equipment per athlete: 101 students @ \$12.56 = \$1,269 Equipment Certified Referee \$35/hr. x 6 hrs x 7 weeks = \$1,470</p> <p>ARCADE- Coding and Creating Vintage Video Games \$124 X 6 hrs x 7 weeks = \$5,208 Gardening: \$62.50 x 6 hrs x 7 weeks = \$2,625 Streamline Science: \$70/hr x 6 hrs x 7 weeks = \$2,940 Form 2 Fashion - MERCH Classes \$85 x 6 hrs x 7 days = \$3,570 Sede's Culinary Program \$80 x 6hrs x 8 days = \$3,840</p>							
67540	<p>Materials and Supplies: Consumable Student Supplies</p> <p>Materials and supplies will be used to support the daily program courses designed to support the ongoing needs of the 21st CCLC program. Our materials and supply line support selected 21st CCLC reading and math curriculum with additional ongoing reading materials to implement dramatic play for house cleaning; broom, dust pan, brush, mop, duster, newspapers, magazines, additional children's books, arts for creative construction; construction paper, paint, markers, crayons, stamper pad, glue, tape dispenser, stapler, staples, playdough, modeling clay, cameras, films. 21st CCLC enrichment activities and classes that include carpentry content to be (later stored if not disbursed to 21st CCLC students) housed in our 21st CCLC storage facility. Stored and used materials and supplies include, wood, wood glue, nails, plywood, paint, paint brushes. Sewing classes supplies both purchased and stored ; sewing machines, sewing kits and mannequins. 21st CCLC Academic enrichment science course supplies both purchased and stored; 3D Printers, robots, Legos, beakers and cylinders.</p> <p>\$165.02/student x 101 students = \$16,667</p>		\$	16,667	100%			

67600	JRL Technology: Monthly Internet Access Fee Joe R. Lee Club's annual total for internet service is \$1,500. 100Mbps service is required to provide adequate Internet service to participating 21st CCLC students. Internet is required to enable access for Study Island Assessments, Homework Hero program, EZReports all 21st CCLC programming using technology and laptops purchased with 21st CCLC. 2022-23. 21st CCLC programming takes place on the youth (K-5) side of the building, which is 50% of the overall square footage of the facility. The Club operates for 5 hours per day during the school year and 9 hours per day during Summer and Weekend/Holiday programming. The days of operation are the same for the Club and the 21st CCLC Program, with an additional 9 Prep days throughout the programming year when we meet with staff and lead teachers for planning, review and program scheduling. Club operating hours = 1,271 School Year: 5 hours per day x 175 days = 875 Weekend/Holiday: 9 hours per day x 7 days = 63 Summer: 9 hours per day x 33 days = 297 Prep: 4 hours per day x 9 days = 36 21st CCLC operating hours = 954 (75% of 1,271) School Year: 3 hours per day (Afterschool) x 138 days = 414 School Year: 4 hours per day (Early Release) x 36 days = 144 Weekend/Holiday: 9 hours per day x 7 days = 63 Summer: 9 hours per day x 33 days = 297 Prep: 4 hours per day x 9 days = 36 \$1,500 x .75 (hourly usage) x .50 (facility space) = \$563		\$ 563	100%			
68300	Travel: 21ST CCLC Technical Assistance Meeting In-state travel for 21st CCLC staff to attend the required 21st CCLC TA meeting to improve performance of 21st CCLC participants. 21st CCLC Technical Assistance Meeting - September 2023 Fall TA meeting was virtual with no cost.		\$ -	100%			
68210	Transportation: Mileage This mileage reimbursement is for the Senior Project Director (SPD) who will have to attend meetings, visit sites to check in on staff and programming, drop off supplies and assist with program activities throughout the year that pertain to the 21st Century Program. This will be for use of own vehicle. Cost will be distributed according to same percentages as SPD position. More miles are allocated to the academic year versus summer due to the rigors of the ongoing needs of the afterschool program. This is based on past experience with our 21st Century sites that afterschool program requires ongoing supplies, equipment help, assistance and oversight requiring multiple stops in a single day. Afterschool: 25 miles/day x 175 days x \$.445/mile x 15% = \$292 Summer: 12 miles/day x 33 days x \$.445/mile x 15% = \$26		\$ 318	100%			
D) TOTAL			\$ 375,000				

Administrative:	\$ 29,215	7.79%
Contracts:	\$ 75,783	20.21%